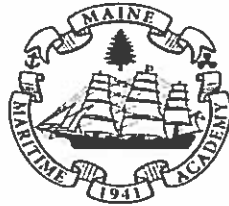


**MAINE MARITIME ACADEMY
CASTINE, MAINE 04420**



January 29, 2020

Honorable Troy D. Jackson
President of the Senate
3 State House Station
Augusta, Maine 04333

Honorable Sara Gideon
Speaker of the House
2 State House Station
Augusta, Maine 04333

Dear President Jackson and Speaker Gideon:

Pursuant to 5 M.R.S.A., Section 12023, please consider this the letter of transmittal for the required report from the Maine Maritime Academy due by February 1, 2020.

Please contact me if you have any questions or need additional information.

Thank you.

Sincerely,

Alice Herrick
Director of Fiscal Operations for Maine Maritime Academy

Encl(1)

CC:

Dr. William J. Brennan, President of Maine Maritime Academy
Earle A. Cianchette, Chairman of the Maine Maritime Academy Board of Trustees
Jason Oney, Vice Chairman of the Maine Maritime Academy Board of Trustees
Miles Unobsky Theeman, Treasurer of the Maine Maritime Academy Board of Trustees
Morten Arntzen, Maine Maritime Academy Board of Trustees

Maine Maritime Academy**Vendor Payments for Fiscal Year 2019: July 1 2018 to June 30, 2019****Sole Source Purchases in Excess of \$10,000**

Vendor	Total Payments	# of Pymts	Description of Purchases
AET Labs	21,716.43	6	The Academy's Engineering Committee met to explore the purchase of a programmable logic controller system for student use in learning how to use PLC systems for manufacturing processes, assembly lines and robotic devices. The system provided by AET Labs was compatible with existing systems used in study and important for learning across systems.
Axway, Inc.	14,770.15	1	This vendor supplies specialized email spam filter software necessary for protected computer use.
Blackbaud, Inc.	20,082.93	3	The Academy uses Raizer's Edge software for its fundraising activities. Raizer's Edge requires the Academy to use Blackbaud, Inc., a unique vendor, for maintenance and support of their system.
Blackboard, Inc.	27,406.00	2	The Academy uses Cashnet for processing online payments and Blackboard is the only company that supports Cashnet.
Cayo Software	16,686.00	1	The Cayosoft Administrator Suite software is used for the Academy's active directory and contains all account maintenance, mailing lists, group populations, and password self-service. This software is important for the protection of all Academy data. The original software was purchased via an RFP. This expense covers annual maintenance and updates.
The College Board	12,677.01	2	This vendor provides maintenance and upgrades to the PowerFaid's Support Software used by the Academy Financial Aid Dept.
Dynamic Methods	19,715.96	2	Dynamic Methods provides support and maintenance for the Great Plains software that the Academy has used for the past 12 years for Finance and Human Resources areas. They are the exclusive vendor with rights to the Great Plains software.

EBSCO	17,317.00	2	This vendor provides important magazine subscription services for student use that are industry specific that can't be found elsewhere.
Ellucian Support Inc	51,205.00	1	The Academy uses Power Campus software for our student billing, financial aid, etc. The maintenance agreement with Power Campus stipulates that support be provided by the unique vendor Ellucian Support Inc.
Elsevier Science	19,286.18	1	This unique vendor provides Science Direct online subscription services for library use.
Griffon Security	76,426.91	4	The Academy purchased via an RFP process a card system for building door entries for critical areas on campus. Subsequent add-ons have been purchased from the same vendor to ensure compatibility. The system is unique to this vendor and the system is integrated into the Academy's computer network system.
Hampden Engineering Corporation	13,893.00	2	This company provides electrically powered benches that match benches currently in engineering labs on campus. Maintaining matching systems is important for instruction and for purchasing supplies for the benches.
The Hinckley Co.	10,521.25	2	The donated vessel <i>Indigo</i> was donated to the Academy while at this boat building company. Necessary repairs were completed at this site rather than move the vessel to another distant facility that would have added significant transportation costs to the project.
Instructure, Inc.	74,026.02	2	This vendor provides Canvas, the subscription used for the Academy's on-line learning opportunities for our undergraduates, grad students, and continuing education participants. This expense covers the yearly maintenance and required updates of the software.
International Business Machines Corp. (IBM)	10,362.96	1	IBM is the sole provider of SPSS training software that is integral to our Ocean Studies program.
Johanson Boatworks LTD	23,532.12	2	The donated vessel <i>Mariner</i> was donated to the Academy while at this marina. Necessary repairs were completed at this site rather than move the vessel to another distant facility that would have added significant transportation costs to the project.

Johnson Controls, Inc.	72,561.00	2	\$58,815 represents an upgrade to the Curtis Hall fire alarm system. \$13,746 represents the annual cleaning and testing services for all campus building fire systems. For safety reasons, the campus is standardized to one fire control system that only this vendor provides.
K&L Gates LLP	189,501.66	12	The Academy serves as the Secretariat of the Consortium of State Maritime Academies. As such, it receives funds from each of the member institutions to pay representative fees for addressing federal U.S. Coast Guard and Maritime Administration regulatory and management matters. (See also section B, Consortium of State Maritime Academies.)
Marlink Inc.	14,833.05	7	This unique vendor provides specialized communication technology used by oceangoing vessels for Broadband and Iridium satellite communication.
Mechanical Services	24,980.00	1	\$10,880 represents data transfer interface controllers for Curtis Hall, Andrews Hall, Dismukes Hall and Student Union. \$14,100 represents the purchase of an exhaust emissions monitor for the Steam Lab. The campus exclusively uses Autoflame controls consistent with existing boilers and Mechanical Services is the manufacturer's representative in Maine.
Modo Labs	30,683.00	1	Modo Labs software was purchased via an RFP in a prior year. This software provides integrated campus mobile solutions and this purchase covers the yearly required maintenance and updates.
N2N Services, Inc.	15,000.00	1	This represents that renewal of Illuminate, a software platform used to allow students to complete online registration via MMA's mobile app.
PlatformQ Education, Inc.	11,750.00	1	This software was purchased via na RFP in a previous fiscal year and provides a virtual website for prospective students to tour campus and programs of study offered. This represents the yearly maintenance and upgrade expenses associated with this software.
Siemens Building Technologies	158,328.80	4	The campus has Siemens equipment throughout the campus buildings. This expense represents a necessary pneumatic upgrade to the DDC controls at Payson Hall. These controls are consistent with controls found throughout campus.

StarRez, Inc.	13,642.85	4	StarRez Software was purchased via an RFP in FY2018 and is used for Academy fundraising. This covers annual maintenance and upgrades.
Swank Motion Pictures Inc.	13,251.00	21	These are necessary contract fees and rental fees for student entertainment purposes. Swank provides all movie rentals that are viewed in public spaces on campus for student events and contract/rental fees are required by law.
Technolutions	30,000.00	2	Slate is a recruiting tool purchased via an RFP in a prior fiscal year. This covers the yearly maintenance and upgrades for the software.
Turnitin, LLC	11,100.00	2	This software is used by professors to check student papers for plagiarism. This covers annual maintenance and upgrades.
Tyler Technologies, Inc.	12,600.00	3	This company purchased SAGE, which provides IT Network Services for the Academy and has exclusive rights to this software purchased in a prior fiscal year. This covers annual maintenance and upgrades.
Wartsila	159,734.40	8	This vendor provides upgrades and maintenance for the simulators used for instructional purposes; specialized simulators were built for campus by Transas/Wartsila and have to be maintained by them. Wartsila purchased Transas in FY2019.
TOTALS:	1,187,590.68	74	
Total Procurement Over \$10K	26,610,146.72		
Total Reportable	1,187,590.68		
% of Total Procurement:	4.4 %		

Memberships in Excess of \$1,000

Vendor	Total Payments	# of Pymts	Description of Purchases
Castine Golf Club	1,750.00	1	Membership required to enable the Academy's Intercollegiate Golf Team to practice and host tournaments at the local golf course.
Colleges of Distinction	2,160.00	1	This important membership evaluates member colleges and connects students to the colleges that fit the student's desired profile.
The Common Application	1,750.00	1	This non-profit organization represents 900+ higher education institutions and connects potential students with an institution's applications, financial aid, and scholarship information.
Consortium of State Academies	34,000.00	1	This consortium, financially administered by a secretariat, represents the interest of the six state academies with respect to federal U.S. Coast Guard and Maritime Administration regulatory and management matters.
Council for Advancement and Support of Education	1,865.00	1	CASE offers publications and conferences; updates on education issues and trends; research on advancement compensations and capital campaigns and an online document library. Membership also includes discounts on conferences, books, and online job postings and resume search capabilities.
Eastern College Athletic Conference	2,250.00	1	ECAC is a college athletic conference comprising schools that compete in 19 sports (15 men's and 17 women's). It has 303 member institutions in NCAA Division I, II, and III, ranging from Maine to North Carolina and west to Missouri. Benefits include Sport Information Directors Association Dues as well as Football/Men's Basketball/Women's Basketball Officiating Assigning Fees.
International Association of Maritime Universities	1,700.00	2	IAMU is a global network of leading maritime higher education institutions that provides information on the ever-changing area of globalization within the industry including areas of safety and security.

National Association of College and University Attorneys	1,210	1	This organization is a valuable resource of information on legal developments facing colleges and universities.
National Association of Collegiate Women Athletics Administrator	1,050	1	The only nationally recognized collegiate professional membership organization whose mission it is to enhance and promote opportunities for women in intercollegiate athletics administration
National Collegiate Athletic Association	2,000	1	The NCAA represents more than 1,200 institutions of higher learning and includes a three-division structure to create a fair playing field while providing the chance to participate in 89 championship events. The NCAA develops rules for its members and criteria to remain within a particular sport division.
National Research Center for College and University Admissions LLC	19,900	1	Membership to the NRCCUA provides access to 20,000+ names of perspective students that are searching for higher education institutions similar to MMA
New England Commission of Higher Education(NECHE)	13,414	1	NECHE is the nationally recognized accrediting body that enables the Academy to grant degrees. Membership in an accrediting body is essential for an institution of higher education.
New England Women's and Men's Athletic Conference, Inc.	5,000	1	The NEWMAC is an important conference for the Academy's football team to participate in.
North Atlantic Conference	18,000	1	The NAC is the league within which most of the Academy's intercollegiate athletic programs operate.
Offshore Wind Network	1,200	1	This is the only non-profit organization that provides membership benefits in the United States that are solely focused on offshore wind. They help to secure, develop and expand the U.S. offshore wind supply chain through education and partnering. The Academy recognizes that offshore wind is an important field of study and possible careers for its students.
Passenger Vessel Association	1,171	1	Membership to the PVA provides guidance, tools and programs for safety/security, regulatory compliance manuals and communication plans for vessel operators.

**Tudor Collegiate
Strategies**

1,500

1

This membership helps to maximize enrollment strategies by offering valuable resources to enhance email and letter campaigns and provides training for admissions staff to be more effective recruiters.

TOTALS:

109,920.00

18

