

**JOINT HEARING W/AFA**  
***Wednesday, January 27, 2021***  
***1:00 PM***

Programs and Language Parts Under the Jurisdiction of the Joint Standing Committee on State and Local Government

Auditor, Office of the State

- Audit Bureau

Executive Department

- Blaine House
- Office of Policy Innovation and the Future

Secretary of State, Department of

- Administration – Archives

Treasurer of the State, Office of

- Administration – Treasury

Administrative and Financial Services, Department of

- Administration – Human Resources
- Buildings & Grounds Operations
- Bureau of General Services – Capital Construction and Improvement Reserve Fund
- Capital Construction/Repairs/Improvements – Admin
- Central Administrative Applications
- Debt Service – Government Facilities Authority
- Office of the Commissioner – Administrative & Financial Services
- State Controller – Office of the
- Statewide Radio Network System

*Language Part “J” (Authorizes DAFS to enter into financing agreements for the acquisition of a human resources and payroll*



<b>AUDIT BUREAU 0067</b>
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**Initiative:** Reduces funding by managing position vacancies within available resources. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

	2019-20	2020-21
		(34,854)
<b>Total</b>	0	(34,854)

**GENERAL FUND**  
Personal Services

**Summary - GENERAL FUND**  
Personal Services

	2019-20	2020-21
		(34,854)
<b>Total</b>	0	(34,854)

**Total Agency/Department**

All Funds		(34,854)
GENERAL FUND		(34,854)



Executive Department

**BLAINE HOUSE 0072**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding by managing vacancies. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
Personal Services		(27,309)
Total	0	(27,309)
<b>Initiative:</b> Reduces funding by managing vacancies. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
Personal Services		(70,022)
Total	0	(70,022)
<b>Initiative:</b> Reduces funding by managing vacancies. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
Personal Services		(1,523)
Total	0	(1,523)
<b>Summary - GENERAL FUND</b>		
Personal Services		(98,854)
Total	0	(98,854)

**GOVERNOR'S ENERGY OFFICE Z122**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding by managing general operating expenses within available resources. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
All Other		(30,000)
Total	0	(30,000)
<b>Summary - GENERAL FUND</b>		
All Other		(30,000)
Total	0	(30,000)

**OFFICE OF POLICY INNOVATION AND THE FUTURE Z135**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding by freezing one vacant Public Service Manager II position. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
Personal Services		(133,901)
Total	0	(133,901)
<b>Initiative:</b> Reduces funding by managing contracted services. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
All Other		(683)
Total	0	(683)
<b>Summary - GENERAL FUND</b>		
Personal Services		(133,901)
All Other		(683)
Total	0	(134,584)

Executive Department

<u>Total Agency/Department</u>	
All Funds	(263,438)
GENERAL FUND	(263,438)

**ADMINISTRATION - ARCHIVES 0050**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding one-time by managing rent expenses within available resources. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
All Other		(58,000)
Total	0	(58,000)
<b>Initiative:</b> Reduces funding one-time by managing staff training expenses within available resources. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
All Other		(2,000)
Total	0	(2,000)
<b>Initiative:</b> Reduces funding one-time by deferring planned contractors for the digital archive scanning project. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
All Other		(30,000)
Total	0	(30,000)
<b>Initiative:</b> Reduces funding one-time to align allocation with projected actual expenses for out-of-state travel. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
All Other		(3,000)
Total	0	(3,000)
<b>Initiative:</b> Reduces funding one-time to reflect projected actual expenses for map cases and racks. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
Capital Expenditures		(90,969)
Total	0	(90,969)
<b>Initiative:</b> Reduces funding one-time to align allocation with projected actual expenses for state vehicle operations. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
All Other		(6,000)
Total	0	(6,000)
<b>Summary - GENERAL FUND</b>	<b>2019-20</b>	<b>2020-21</b>
All Other		(99,000)
Capital Expenditures		(90,969)
Total	0	(189,969)

**BUREAU OF ADMINISTRATIVE SERVICES AND CORPORATIONS 0692**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding by freezing one vacant Elections Coordinator position and one vacant Customer Representative Specialist - Elections position for the remainder of FY21. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
Personal Services		(123,687)
Total	0	(123,687)
<b>Summary - GENERAL FUND</b>	<b>2019-20</b>	<b>2020-21</b>
Personal Services		(123,687)
Total	0	(123,687)

Total Agency/Department

All Funds	(313,656)
GENERAL FUND	(313,656)



**ADMINISTRATION - TREASURY 0022**

	<b>2019-20</b>	<b>2020-21</b>
<b>Initiative:</b>	Reduces funding to align with projected actual expenses for banking contract services. This initiative relates to the curtailments ordered in Financial Order 001152 F1.	
<b>GENERAL FUND</b>		
All Other		(218,934)
Total	0	(218,934)
<b>Summary - GENERAL FUND</b>		
All Other		(218,934)
Total	0	(218,934)

**DISPROPORTIONATE TAX BURDEN FUND 0472**

	<b>2019-20</b>	<b>2020-21</b>
<b>Initiative:</b>	Adjusts funding for Municipal Revenue Sharing to bring allocations in line with projected available resources for fiscal years 2019-20 and 2020-21.	
<b>OTHER SPECIAL REVENUE FUNDS</b>		
All Other		1,960,541
Total	0	1,960,541
<b>Summary - OTHER SPECIAL REVENUE FUNDS</b>		
All Other		1,960,541
Total	0	1,960,541

**STATE - MUNICIPAL REVENUE SHARING 0020**

	<b>2019-20</b>	<b>2020-21</b>
<b>Initiative:</b>	Adjusts funding for Municipal Revenue Sharing to bring allocations in line with projected available resources for fiscal years 2019-20 and 2020-21.	
<b>OTHER SPECIAL REVENUE FUNDS</b>		
All Other		(20,190,003)
Total	0	(20,190,003)
<b>Summary - OTHER SPECIAL REVENUE FUNDS</b>		
All Other		(20,190,003)
Total	0	(20,190,003)

<b><u>Total Agency/Department</u></b>		
All Funds		(18,448,396)
GENERAL FUND		(218,934)
OTHER SPECIAL REVENUE FUNDS		(18,229,462)



Administrative and Financial Services, Department of

**ACCIDENT-SICKNESS-HEALTH INSURANCE 0455**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding by freezing one vacant part-time Accountant I position. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
Personal Services		(16,893)
	Total	(16,893)
	0	
	<b>2019-20</b>	<b>2020-21</b>
<b>Summary - GENERAL FUND</b>		
Personal Services		(16,893)
	Total	(16,893)
	0	

**ADMINISTRATION - HUMAN RESOURCES 0038**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding by freezing one vacant HR Specialist position. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
Personal Services		(78,637)
	Total	(78,637)
	0	
<b>Initiative:</b> Reduces funding by freezing one vacant Office Associate II position. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
Personal Services		(16,680)
	Total	(16,680)
	0	
	<b>2019-20</b>	<b>2020-21</b>
<b>Summary - GENERAL FUND</b>		
Personal Services		(95,317)
	Total	(95,317)
	0	

**ADULT USE MARIJUANA REGULATORY COORDINATION FUND Z264**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding by freezing 3 vacant State Police Trooper positions, one vacant Liquor Tax Auditor position, and one vacant Planning & Research Associate position. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
Personal Services		(455,114)
	Total	(455,114)
	0	
	<b>2019-20</b>	<b>2020-21</b>
<b>Summary - GENERAL FUND</b>		
Personal Services		(455,114)
	Total	(455,114)
	0	

**ALCOHOLIC BEVERAGES - GENERAL OPERATION 0015**

**Initiative:** Reduces funding to align with projected actual expenses for non-state IT services and consulting not encumbered in fiscal year 2020-21. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

**GENERAL FUND**  
All Other

	2019-20	2020-21
		(159,833)
<b>Total</b>	<b>0</b>	<b>(159,833)</b>

**Summary - GENERAL FUND**  
All Other

	2019-20	2020-21
		(159,833)
<b>Total</b>	<b>0</b>	<b>(159,833)</b>

**BUILDINGS & GROUNDS OPERATIONS 0080**

**Initiative:** Reduces funding to align with projected actual expenses for fuel costs. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

**GENERAL FUND**  
All Other

	2019-20	2020-21
		(113,000)
<b>Total</b>	<b>0</b>	<b>(113,000)</b>

**Initiative:** Reduces funding by managing materials and supplies expenses within available resources. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

**GENERAL FUND**  
All Other

		(280,000)
<b>Total</b>	<b>0</b>	<b>(280,000)</b>

**Initiative:** Reduces funding to align with projected actual expenses for electricity costs. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

**GENERAL FUND**  
All Other

		(132,000)
<b>Total</b>	<b>0</b>	<b>(132,000)</b>

**Summary - GENERAL FUND**  
All Other

	2019-20	2020-21
		(525,000)
<b>Total</b>	<b>0</b>	<b>(525,000)</b>

**BUR GEN SVCS - CAPITAL CONSTRUCTION & IMPROVE RESERVE FUND 0883**

**Initiative:** Reduces funding by deferring planned capital construction and improvements. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

**GENERAL FUND**  
All Other

	2019-20	2020-21
		(31,060)
<b>Total</b>	<b>0</b>	<b>(31,060)</b>

**Initiative:** Provides funding for capital repair and construction at state facilities. Funds appropriated for this purpose do not lapse but must be carried forward in the next fiscal year for the same purpose.

**GENERAL FUND**  
Capital Expenditures

		2,000,000
<b>Total</b>	<b>0</b>	<b>2,000,000</b>

**Summary - GENERAL FUND**  
All Other  
Capital Expenditures

	2019-20	2020-21
		(31,060)
		2,000,000
<b>Total</b>	<b>0</b>	<b>1,968,940</b>

**CAPITAL CONSTRUCTION/REPAIRS/IMPROVEMENTS - ADMIN 0059**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding by deferring planned capital construction and repairs. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
All Other		(85,150)
<b>Total</b>	0	(85,150)
<b>Summary - GENERAL FUND</b>		
All Other		(85,150)
<b>Total</b>	0	(85,150)

**CENTRAL ADMINISTRATIVE APPLICATIONS Z234**

	2019-20	2020-21
<b>Initiative:</b> Provides funding to support the implementation and on-going maintenance costs associated with the Workday human resources management system.		
<b>GENERAL FUND</b>		
All Other		4,695,000
<b>Total</b>	0	4,695,000
<b>Summary - GENERAL FUND</b>		
All Other		4,695,000
<b>Total</b>	0	4,695,000

**DEBT SERVICE - GOVERNMENT FACILITIES AUTHORITY 0893**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding to align with projected actual expenses for debt service. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
All Other		(1,231,849)
<b>Total</b>	0	(1,231,849)
<b>Summary - GENERAL FUND</b>		
All Other		(1,231,849)
<b>Total</b>	0	(1,231,849)

**INFORMATION SERVICES 0155**

	2019-20	2020-21
<b>Initiative:</b> Reduces funding to align with projected actual expenses for debt service. This initiative relates to the curtailments ordered in Financial Order 001152 F1.		
<b>GENERAL FUND</b>		
All Other		(1,284,432)
<b>Total</b>	0	(1,284,432)
<b>Summary - GENERAL FUND</b>		
All Other		(1,284,432)
<b>Total</b>	0	(1,284,432)

**MAINE BOARD OF TAX APPEALS Z146**

**Initiative:** Reduces funding to align with projected actual operating expenses. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

**GENERAL FUND**  
All Other

	2019-20	2020-21
		(20,000)
<b>Total</b>	<b>0</b>	<b>(20,000)</b>

**Summary - GENERAL FUND**  
All Other

	2019-20	2020-21
		(20,000)
<b>Total</b>	<b>0</b>	<b>(20,000)</b>

**MANDATE BETE - REIMBURSE MUNICIPALITIES Z065**

**Initiative:** Reduces funding to align with projected actual expenses for reimbursements to municipalities for the cost to implement a state mandate program. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

**GENERAL FUND**  
All Other

	2019-20	2020-21
		(1,910)
<b>Total</b>	<b>0</b>	<b>(1,910)</b>

**Summary - GENERAL FUND**  
All Other

	2019-20	2020-21
		(1,910)
<b>Total</b>	<b>0</b>	<b>(1,910)</b>

**OFFICE OF THE COMMISSIONER - ADMINISTRATIVE & FINANCIAL SVCS 0718**

**Initiative:** Reduces funding to align with projected actual expenses for travel. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

**GENERAL FUND**  
All Other

	2019-20	2020-21
		(600)
<b>Total</b>	<b>0</b>	<b>(600)</b>

**Summary - GENERAL FUND**  
All Other

	2019-20	2020-21
		(600)
<b>Total</b>	<b>0</b>	<b>(600)</b>

REVENUE SERVICES - BUREAU OF 0002			2019-20	2020-21
<b>Initiative:</b>	Reduces funding to align with projected actual expenses for contracted consulting services. This initiative relates to the curtailments ordered in Financial Order 001152 F1.			
	<b>GENERAL FUND</b>			
	All Other			(600,200)
		Total	0	(600,200)
<b>Initiative:</b>	Reduces funding by managing contracted services expenses within available resources. This initiative relates to the curtailments ordered in Financial Order 001152 F1.			
	<b>GENERAL FUND</b>			
	All Other			(471,206)
		Total	0	(471,206)
<b>Initiative:</b>	Reduces funding to align with projected actual expenses for contracted temporary staff. This initiative relates to the curtailments ordered in Financial Order 001152 F1.			
	<b>GENERAL FUND</b>			
	All Other			(197,266)
		Total	0	(197,266)
<b>Initiative:</b>	Reduces funding to align with projected actual expenses for debt retirement. This initiative relates to the curtailments ordered in Financial Order 001152 F1.			
	<b>GENERAL FUND</b>			
	All Other			(379,800)
		Total	0	(379,800)
			<b>2019-20</b>	<b>2020-21</b>
<b>Summary - GENERAL FUND</b>	All Other			(1,648,472)
		Total	0	(1,648,472)

SNOW GROOMING PROPERTY TAX EXEMPTION REIMBURSEMENT Z024			2019-20	2020-21
<b>Initiative:</b>	Reduces funding for reimbursements to municipalities for 50% of the property tax revenue loss as a result of the exemption for snow grooming equipment registered with the Department of Inland Fisheries and Wildlife. This initiative relates to the curtailments ordered in Financial Order 001152 F1.			
	<b>GENERAL FUND</b>			
	All Other			(3,000)
		Total	0	(3,000)
			<b>2019-20</b>	<b>2020-21</b>
<b>Summary - GENERAL FUND</b>	All Other			(3,000)
		Total	0	(3,000)

STATE CONTROLLER - OFFICE OF THE 0056			2019-20	2020-21
<b>Initiative:</b>	Reduces funding by managing position vacancies within available resources. This initiative relates to the curtailments ordered in Financial Order 001152 F1.			
	<b>GENERAL FUND</b>			
	Personal Services			(91,000)
		Total	0	(91,000)
			<b>2019-20</b>	<b>2020-21</b>
<b>Summary - GENERAL FUND</b>	Personal Services			(91,000)
		Total	0	(91,000)

**STATEWIDE RADIO NETWORK SYSTEM 0112**

**Initiative:** Reduces funding to align with projected actual expenses for debt service. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

	2019-20	2020-21
		(2,275,421)
<b>Total</b>	<b>0</b>	<b>(2,275,421)</b>

**GENERAL FUND**  
All Other

**Summary - GENERAL FUND**  
All Other

	2019-20	2020-21
		(2,275,421)
<b>Total</b>	<b>0</b>	<b>(2,275,421)</b>

**WASTE FACILITY TAX REIMBURSEMENT 0907**

**Initiative:** Reduces funding to align with projected actual expenses for reimbursement to municipalities for 50% of the loss on property tax revenue resulting from exemptions granted in Title 36, §656.1, J. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

	2019-20	2020-21
		(1,219)
<b>Total</b>	<b>0</b>	<b>(1,219)</b>

**GENERAL FUND**  
All Other

**Summary - GENERAL FUND**  
All Other

	2019-20	2020-21
		(1,219)
<b>Total</b>	<b>0</b>	<b>(1,219)</b>

<b>Total Agency/Department</b>		
All Funds		(1,231,270)
GENERAL FUND		(1,231,270)



does not apply if the laws of the other jurisdiction provides a credit for taxes paid to Maine on that income.

Section 2 of this Part relaxes the work in Maine requirement of the educational opportunity tax credit by deeming a qualified individual that worked in this State immediately prior to, or at any point during, the Maine COVID-19 state of emergency to have worked in this State for the entire state of emergency.

## PART J

**Sec. J-1. Department of Administrative and Financial Services; lease-purchase authorization.** Pursuant to the Maine Revised Statutes, Title 5, section 1587, the Department of Administrative and Financial Services, in cooperation with the Treasurer of State, may enter into financing agreements in fiscal years 2020-21, 2021-22 and 2022-23 for the acquisition, licensing, installation, implementation, maintenance and support of computer hardware, software and other systems development of a human resources and payroll system within the Central Administrative Applications account. The financing agreements entered into in each fiscal year may not exceed \$8,000,000 in principal costs, and a financing agreement may not exceed 7 years in duration. The interest rate may not exceed 5%. The annual principal and interest costs must be paid from the appropriate line category allocations in the Central Administrative Applications account.

## PART J SUMMARY

This Part authorizes the Department of Administrative and Financial Services to enter into financing arrangements in fiscal years 2020-2021, 2021-22 and 2022-23 for the acquisition, licensing, installation, implementation, maintenance and support of computer hardware, software and other systems development of a human resources and payroll system within the Central Administrative Applications account.

## PART K

**Sec. K-1. PL 2019, c.343, Part O is amended to read:**

**Department of Administrative and Financial Services; financial agreement authorization; system requirements.** Pursuant to the Maine Revised Statutes, Title 5, section 1587, the Department of Administrative and Financial Services, Office of Information Technology and the Bureau of Revenue Services may enter into financial agreements on or after July 1, ~~2019~~ 2020, with debt service commencing on or after July 1, ~~2021~~ 2023, for the acquisition, licensing, installation, implementation, maintenance and support of computer hardware, software and other systems to support the operations of the tax collection system of the Bureau of Revenue Services. The financial agreements may not ~~collectively~~ exceed 7 ~~10~~ years in duration and \$46,400,000 in principal costs. The annual interest rate may not exceed 7%. Annual principal and interest costs must be paid from the Bureau of Revenue Services program accounts in the Department of Administrative and Financial Services. The hardware, software and other systems acquired to

