

Bureau of Human Resources  
 Standard Salary Schedule  
 3/12/2021  
 for  
 Salary Specification = 81  
 Administrative Services - Confidential  
 Effective from Sunday, January 3, 2021

*Office Support III  
 (OS111)  
 Salary Ranges*

Grade 13	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$16.30	\$17.18	\$18.04	\$18.93	\$19.89	\$20.88	\$21.71
Weekly	\$652.00	\$687.20	\$721.60	\$757.20	\$795.60	\$835.20	\$868.40
BiWeekly	\$1,304.00	\$1,374.40	\$1,443.20	\$1,514.40	\$1,591.20	\$1,670.40	\$1,736.80
Annual	\$33,904.00	\$35,734.40	\$37,523.20	\$39,374.40	\$41,371.20	\$43,430.40	\$45,156.80
Prem Rate	\$24.45	\$25.77	\$27.06	\$28.40	\$29.84	\$31.32	\$32.57

	Step 8						
Hourly	\$22.58						
Weekly	\$903.20						
BiWeekly	\$1,806.40						
Annual	\$46,966.40						
Prem Rate	\$33.87						

Grade 14	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$16.76	\$17.65	\$18.54	\$19.46	\$20.44	\$21.47	\$22.33
Weekly	\$670.40	\$706.00	\$741.60	\$778.40	\$817.60	\$858.80	\$893.20
BiWeekly	\$1,340.80	\$1,412.00	\$1,483.20	\$1,556.80	\$1,635.20	\$1,717.60	\$1,786.40
Annual	\$34,860.80	\$36,712.00	\$38,563.20	\$40,476.80	\$42,515.20	\$44,657.60	\$46,446.40
Prem Rate	\$25.14	\$26.48	\$27.81	\$29.19	\$30.66	\$32.21	\$33.50

	Step 8						
Hourly	\$23.22						
Weekly	\$928.80						
BiWeekly	\$1,857.60						
Annual	\$48,297.60						
Prem Rate	\$34.83						

Grade 15	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$17.25	\$18.15	\$19.06	\$20.01	\$21.01	\$22.07	\$22.95
Weekly	\$690.00	\$726.00	\$762.40	\$800.40	\$840.40	\$882.80	\$918.00

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<b>BiWeekly</b>	\$1,380.00	\$1,452.00	\$1,524.80	\$1,600.80	\$1,680.80	\$1,765.60	\$1,836.00
<b>Annual</b>	\$35,880.00	\$37,752.00	\$39,644.80	\$41,620.80	\$43,700.80	\$45,905.60	\$47,736.00
<b>Prem</b>	\$25.88	\$27.23	\$28.59	\$30.02	\$31.52	\$33.11	\$34.43
<b>Rate</b>							

	<b>Step 8</b>						

<b>Hourly</b>	\$23.87
<b>Weekly</b>	\$954.80
<b>BiWeekly</b>	\$1,909.60
<b>Annual</b>	\$49,649.60
<b>Prem</b>	\$35.81
<b>Rate</b>	

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Grade 16	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
<b>Hourly</b>	\$17.70	\$18.64	\$19.57	\$20.54	\$21.56	\$22.64	\$23.57
<b>Weekly</b>	\$708.00	\$745.60	\$782.80	\$821.60	\$862.40	\$905.60	\$942.80
<b>BiWeekly</b>	\$1,416.00	\$1,491.20	\$1,565.60	\$1,643.20	\$1,724.80	\$1,811.20	\$1,885.60
<b>Annual</b>	\$36,816.00	\$38,771.20	\$40,705.60	\$42,723.20	\$44,844.80	\$47,091.20	\$49,025.60
<b>Prem</b>	\$26.55	\$27.96	\$29.36	\$30.81	\$32.34	\$33.96	\$35.36
<b>Rate</b>							

	<b>Step 8</b>						
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<b>Hourly</b>	\$24.51
<b>Weekly</b>	\$980.40
<b>BiWeekly</b>	\$1,960.80
<b>Annual</b>	\$50,980.80
<b>Prem</b>	\$36.77
<b>Rate</b>	

Grade 17	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
<b>Hourly</b>	\$18.16	\$19.10	\$20.05	\$21.08	\$22.13	\$23.25	\$24.16
<b>Weekly</b>	\$726.40	\$764.00	\$802.00	\$843.20	\$885.20	\$930.00	\$966.40
<b>BiWeekly</b>	\$1,452.80	\$1,528.00	\$1,604.00	\$1,686.40	\$1,770.40	\$1,860.00	\$1,932.80
<b>Annual</b>	\$37,772.80	\$39,728.00	\$41,704.00	\$43,846.40	\$46,030.40	\$48,360.00	\$50,252.80
<b>Prem</b>	\$27.24	\$28.65	\$30.08	\$31.62	\$33.20	\$34.88	\$36.24
<b>Rate</b>							

	<b>Step 8</b>						

**Hourly** \$25.13  
**Weekly** \$1,005.20  
**BiWeekly** \$2,010.40  
**Annual** \$52,270.40  
**Prem** \$37.70  
**Rate**

Grade 18	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
<b>Hourly</b>	\$18.63	\$19.59	\$20.56	\$21.60	\$22.68	\$23.79	\$24.76
<b>Weekly</b>	\$745.20	\$783.60	\$822.40	\$864.00	\$907.20	\$951.60	\$990.40
<b>BiWeekly</b>	\$1,490.40	\$1,567.20	\$1,644.80	\$1,728.00	\$1,814.40	\$1,903.20	\$1,980.80
<b>Annual</b>	\$38,750.40	\$40,747.20	\$42,764.80	\$44,928.00	\$47,174.40	\$49,483.20	\$51,500.80
<b>Prem</b>	\$27.95	\$29.39	\$30.84	\$32.40	\$34.02	\$35.69	\$37.14
<b>Rate</b>							

	<b>Step 8</b>						

**Hourly** \$25.75  
**Weekly** \$1,030.00  
**BiWeekly** \$2,060.00  
**Annual** \$53,560.00  
**Prem** \$38.63  
**Rate**

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Grade 19	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
<b>Hourly</b>	\$19.07	\$20.06	\$21.08	\$22.13	\$23.26	\$24.40	\$25.39
<b>Weekly</b>	\$762.80	\$802.40	\$843.20	\$885.20	\$930.40	\$976.00	\$1,015.60
<b>BiWeekly</b>	\$1,525.60	\$1,604.80	\$1,686.40	\$1,770.40	\$1,860.80	\$1,952.00	\$2,031.20
<b>Annual</b>	\$39,665.60	\$41,724.80	\$43,846.40	\$46,030.40	\$48,380.80	\$50,752.00	\$52,811.20
<b>Prem</b>	\$28.61	\$30.09	\$31.62	\$33.20	\$34.89	\$36.60	\$38.09
<b>Rate</b>							

	<b>Step 8</b>						
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**Hourly** \$26.41  
**Weekly** \$1,056.40

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**BiWeekly** \$2,112.80  
**Annual** \$54,932.80  
**Prem** \$39.62  
**Rate**

<b>Grade 20</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
<b>Hourly</b>	\$19.54	\$20.55	\$21.58	\$22.65	\$23.78	\$25.00	\$25.98
<b>Weekly</b>	\$781.60	\$822.00	\$863.20	\$906.00	\$951.20	\$1,000.00	\$1,039.20
<b>BiWeekly</b>	\$1,563.20	\$1,644.00	\$1,726.40	\$1,812.00	\$1,902.40	\$2,000.00	\$2,078.40
<b>Annual</b>	\$40,643.20	\$42,744.00	\$44,886.40	\$47,112.00	\$49,462.40	\$52,000.00	\$54,038.40
<b>Prem</b>	\$29.31	\$30.83	\$32.37	\$33.98	\$35.67	\$37.50	\$38.97

	<b>Step 8</b>						
<b>Hourly</b>	\$27.02						
<b>Weekly</b>	\$1,080.80						
<b>BiWeekly</b>	\$2,161.60						
<b>Annual</b>	\$56,201.60						
<b>Prem</b>	\$40.53						

<b>Grade 21</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
<b>Hourly</b>	\$19.99	\$21.03	\$22.09	\$23.21	\$24.36	\$25.56	\$26.58
<b>Weekly</b>	\$799.60	\$841.20	\$883.60	\$928.40	\$974.40	\$1,022.40	\$1,063.20
<b>BiWeekly</b>	\$1,599.20	\$1,682.40	\$1,767.20	\$1,856.80	\$1,948.80	\$2,044.80	\$2,126.40
<b>Annual</b>	\$41,579.20	\$43,742.40	\$45,947.20	\$48,276.80	\$50,668.80	\$53,164.80	\$55,286.40
<b>Prem</b>	\$29.99	\$31.55	\$33.14	\$34.82	\$36.54	\$38.34	\$39.87

	<b>Step 8</b>						
<b>Hourly</b>	\$27.64						
<b>Weekly</b>	\$1,105.60						
<b>BiWeekly</b>	\$2,211.20						
<b>Annual</b>	\$57,491.20						
<b>Prem</b>	\$41.46						

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**Administrative Services - Confidential**

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Effective from  
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 2021

Grade 22	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$20.44	\$21.52	\$22.58	\$23.71	\$24.88	\$26.15	\$27.18
Weekly	\$817.60	\$860.80	\$903.20	\$948.40	\$995.20	\$1,046.00	\$1,087.20
BiWeekly	\$1,635.20	\$1,721.60	\$1,806.40	\$1,896.80	\$1,990.40	\$2,092.00	\$2,174.40
Annual	\$42,515.20	\$44,761.60	\$46,966.40	\$49,316.80	\$51,750.40	\$54,392.00	\$56,534.40
Prem	\$30.66	\$32.28	\$33.87	\$35.57	\$37.32	\$39.23	\$40.77
Rate							

	Step 8						
Hourly	\$28.27						
Weekly	\$1,130.80						
BiWeekly	\$2,261.60						
Annual	\$58,801.60						
Prem	\$42.41						
Rate							

Grade 23	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$20.91	\$22.00	\$23.10	\$24.28	\$25.48	\$26.74	\$27.81
Weekly	\$836.40	\$880.00	\$924.00	\$971.20	\$1,019.20	\$1,069.60	\$1,112.40
BiWeekly	\$1,672.80	\$1,760.00	\$1,848.00	\$1,942.40	\$2,038.40	\$2,139.20	\$2,224.80
Annual	\$43,492.80	\$45,760.00	\$48,048.00	\$50,502.40	\$52,998.40	\$55,619.20	\$57,844.80
Prem	\$31.37	\$33.00	\$34.65	\$36.42	\$38.22	\$40.11	\$41.72
Rate							

	Step 8						
Hourly	\$28.92						
Weekly	\$1,156.80						
BiWeekly	\$2,313.60						
Annual	\$60,153.60						
Prem	\$43.38						
Rate							

Grade 24	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$21.34	\$22.48	\$23.61	\$24.78	\$26.02	\$27.33	\$28.42
Weekly	\$853.60	\$899.20	\$944.40	\$991.20	\$1,040.80	\$1,093.20	\$1,136.80
BiWeekly	\$1,707.20	\$1,798.40	\$1,888.80	\$1,982.40	\$2,081.60	\$2,186.40	\$2,273.60
Annual	\$44,387.20	\$46,758.40	\$49,108.80	\$51,542.40	\$54,121.60	\$56,846.40	\$59,113.60
Prem	\$32.01	\$33.72	\$35.42	\$37.17	\$39.03	\$41.00	\$42.63
Rate							

	Step 8						
Hourly	\$29.56						

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**Weekly** \$1,182.40  
**BiWeekly** \$2,364.80  
**Annual** \$61,484.80  
**Prem** \$44.34  
**Rate**

Bureau of Standard Salary 3/12/2021  
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Grade 25	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$21.81	\$22.96	\$24.10	\$25.34	\$26.58	\$27.91	\$29.03
Weekly	\$872.40	\$918.40	\$964.00	\$1,013.60	\$1,063.20	\$1,116.40	\$1,161.20
BiWeekly	\$1,744.80	\$1,836.80	\$1,928.00	\$2,027.20	\$2,126.40	\$2,232.80	\$2,322.40
Annual	\$45,364.80	\$47,756.80	\$50,128.00	\$52,707.20	\$55,286.40	\$58,052.80	\$60,382.40
Prem Rate	\$32.72	\$34.44	\$36.15	\$38.01	\$39.87	\$41.87	\$43.55

	Step 8						
Hourly	\$30.19						
Weekly	\$1,207.60						
BiWeekly	\$2,415.20						
Annual	\$62,795.20						
Prem Rate	\$45.29						

Grade 26	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$22.28	\$23.46	\$24.65	\$25.86	\$27.15	\$28.51	\$29.64
Weekly	\$891.20	\$938.40	\$986.00	\$1,034.40	\$1,086.00	\$1,140.40	\$1,185.60
BiWeekly	\$1,782.40	\$1,876.80	\$1,972.00	\$2,068.80	\$2,172.00	\$2,280.80	\$2,371.20
Annual	\$46,342.40	\$48,796.80	\$51,272.00	\$53,788.80	\$56,472.00	\$59,300.80	\$61,651.20
Prem Rate	\$33.42	\$35.19	\$36.98	\$38.79	\$40.73	\$42.77	\$44.46

	Step 8						
Hourly	\$30.83						
Weekly	\$1,233.20						
BiWeekly	\$2,466.40						
Annual	\$64,126.40						

**Prem**            \$46.25  
**Rate**