



Maine's
Public
Universities

UNIVERSITY OF MAINE SYSTEM

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October 8, 2021

TO: Dannel Malloy, Chancellor

FR: Ellen Doughty, Clerk of the Board

The University of Maine

RE: Annual Reports of Boards of Visitors

University of Maine
at Augusta

University of Maine
at Farmington

University of Maine
at Fort Kent

University of Maine
at Machias

University of Maine
at Presque Isle

University of
Southern Maine

The University of Maine System is required to include, as part of the annual report to the Joint Standing Committee on Education and Cultural Affairs, the annual reports of the activities of the campus Boards of Visitors.

The Presidents agreed on a general format and that the reporting year would be September to August. The Presidents have submitted this year's reports. Enclosed is your copy to submit to the Legislative Committee. The Boards of Visitors reports will be included, as an information item, with the November Board meeting materials. This provide the Trustees an opportunity to review the reports before they are submitted to the Legislative Committee.

Please let me know if you have questions.

Enc.



MAINE'S LAND GRANT, SEA GRANT AND SPACE GRANT UNIVERSITY

Board of Visitors
University of Maine
Annual Report
Academic Year – September 2020 to August 2021

Overview

Chair, Philip Hamilton and Vice Chair, Owen McCarthy and members of the University of Maine Board of Visitors Executive Committee engaged the University of Maine Board of Visitors (BOV) during the 2020-2021 year in substantive discussions regarding initiatives, challenges, concerns and opportunities that impact the University of Maine. The BOV, President and members of the Cabinet met monthly for campus updates.

For 2020-2021, the University of Maine Board of Visitors focused on BOV engagement on issues related to the pandemic and the university's plans for resilience and evolution in a changing world. Themes included the initiatives within UMS TRANSFORMS; Diversity, Equity, and Inclusion; UMaine 2025; R1 Status; and the continued implementation of the University of Maine at Machias as a regional campus of UMaine.

Membership & Officers

There were 19 voting members of the University of Maine Board of Visitors for the 2020-2021 cycle. The board chairs for the University of Maine Foundation and the University of Maine Alumni Association, as well as a representative for the University of Maine at Machias Board of Visitors served in an ex-officio status. Of the 22 total members, 14 have homes in Maine; the other members reside in California, Connecticut, Florida, New York, Rhode Island, and Washington, D.C., but retain close ties to the state of Maine and the University of Maine. Eighteen members of the total membership are University of Maine alumni. Seven of the voting members are women, as well as two of the three ex-officio members. The members of the University of Maine BOV represent diverse professional backgrounds including but not limited to: architecture, education, engineering, law, finance, healthcare, banking, market development, public service, and nonprofit management. The BOV membership comprises both active career and retired individuals.

For the current year, there are no vacancies on the University of Maine Board of Visitors. New members for 2021-2022: Ambassador Maulian Dana, Mr. Matthew Dunlap, Ms. Barbara Kerr Hamilton, and Mr. Justin P. Labonte.

Schedule

The University of Maine Board of Visitors met three times. The UMaine BOV met on October 8-9, 2020 via Zoom; on February 4-5, 2021 via Zoom, and on June 3-4, 2021 in a hybrid format.

BOV members participated in monthly meetings by telephone and Zoom with President Ferrini-Mundy and members of her Cabinet. These update meetings provided an opportunity for sharing information and updates related to UMaine as well as the collection of meaningful input and feedback on important topics and initiatives.

Meetings and Agenda Items

October 8-9, 2020: 21 BOV members present

- Getting to know new Provost John C. Volin
- Welcome and Overview of Meeting – BOV Chair Philip Hamilton and President Joan Ferrini-Mundy
- University update provided by President Ferrini-Mundy. Themes included:
 - Pandemic
 - Ongoing university business
 - Accelerating change
- UMaine Fall 2020: A case study in university resilience and evolving in a changing world – President Ferrini-Mundy
 - UMaine Panel: Moderated by Kimberly Whitehead, Vice President and Chief of Staff
 - Panelists: Robert Dana, Vice President for Student Life and Inclusive Excellence; Chris Richards, Vice President for Enrollment Management; and Faye Gilbert, Executive Dean, Maine Business School
 - BOV Panel: Moderated by Charley Martin-Berry, Executive Director, Community Caring Collaborative
 - Panelists: Matt Rodrigue, Managing Director, Miller Buckfire and Company; James Lyons, Clerk, U.S. Federal Court of Appeals; and Shontay Delalue, Vice President for Institutional Equity and Diversity
- UMaine 2025
 - President Ferrini-Mundy provided overview of the UMaine 2025 concept
 - BOV provided reaction to UMaine 2025
- Executive Session for BOV members and President only

February 4-5, 2021: 23 members present

- Greetings from Chancellor Dannel Malloy
- President's report – President Ferrini-Mundy
- Breakout sessions with discussion prompts – President Ferrini-Mundy
 - What would BOV members like to know more about? – Unified Accreditation was most clearly identified in word cloud created from responses.
 - Where do you think your expertise would be helpful? – Fundraising,

advocacy, enrollment, budget were most clearly identified in word cloud created from responses.

- UMS TRANSFORMS Maine College of Engineering, Computing and Information Science
 - Dana Humphrey, Dean of the College of Engineering; Penny Rheingans, Director, School of Computing and Information Science; and Jeremy Qualls, Dean, College of Science, Technology and Health (USM) provided an overview of the Harold Alfond Foundation (HAF) supported UMS TRANSFORMS Maine College of Engineering, Computing and Information Science initiative, including the recent kick-off visioning workshop.
- University of Maine Alumni Economic Impact Study
 - John Diamond, Executive Director, UMaine Alumni Association (UMAA) presented highlights from the UMAA *Economic Impact Study*.
- President's Council on Diversity, Equity and Inclusion Report
 - Kimberly Whitehead, Vice President and Chief of Staff and Susan McKay, Director of the RiSE Center and Professor of Physics, co-chaired the President's Council on Diversity, Equity and Inclusion. They presented findings from the *Findings and Recommendations Report*.
- President's Commission on Excellence and Equity at the University of Maine 2025 Interactive Session
 - President Ferrini-Mundy expounded upon the charge, mission, and structure of the UMaine 2025 Commission.
 - Grace Garland and Jason Charland walked the attendees through a mock session of the commission meetings related to COVID-19.
- Executive Session for BOV members and President only

June 3-4, 2021

- UMS TRANSFORMS University of Maine Athletics
 - Ken Ralph, Director of Athletics presented an overview of the UMaine Athletics Facilities Master Plan, noting a focus on overall excellence in athletics, as well as a full commitment to gender equity.
- Remarks by Chancellor Dannel Malloy
- University of Maine update by President Ferrini-Mundy
- UMS TRANSFORMS Student Success and Retention (SSR) - John Volin and Brian Olsen
 - Overview of SSR and detailed description of the three major SSR Initiatives: Research Learning Experiences (RLE); Gateways to Success (GTS); and Pathways to Careers (PTC) - provided by Provost John Volin
 - Group split into breakout groups to discuss the RLE and PC major objectives, guided by questions provided. – Associate Provost for Student Success and Strategic Initiatives Brian Olsen led this

activity.

- Report back to the full group
- Discussion of major points and next steps
- Executive Session for BOV members and President only

Submitted by: Robin Delcourt, Executive Assistant to the Executive
Vice President for Academic Affairs & Provost

Date 9/28/2021



**University of Maine at Augusta
Board of Visitors - Annual Report
Academic Year 2020-2021**

Overview

The Board of Visitors met regularly during academic year; the meeting cycle is quarterly. President Rebecca Wyke and key administrators provided the Board with information regarding UMA's strategic initiatives, performance, student enrollment and matriculation data, financial outlook, and information regarding the current and future year budgets. Interim President Joseph Szakas invited 3 new members to the Board in August, 2021.

Membership

As of September 1, 2021, there are 9 members (3 female, 6 male)

Shenna Bellows, Secretary of State

David Cloutier, Veterinarian/Owner, Veazie Veterinary Clinic

Laura Fortman, Commissioner, Department of Labor

Tom Keller, Private Citizen

Craig Larrabee, CEO, Jobs for Maine's Graduates

Randall Liberty, Commissioner, Department of Corrections

Jennifer Riggs, Chief Nursing Officer - MaineGeneral Medical Center, CEO - MaineGeneral Community Care

Andrew Silsby, CEO, Kennebec Savings Bank

Richard (Dick) Thompson, Deputy Commissioner of the State Dept. of Admin. and Financial Svc.

Officers

Dick Thompson, Chair

Craig Larrabee, Vice Chair, Liaison between the BOT & UMA BOV

Andrew Silsby, Immediate Past Chair

All officers are engaged fully in both the community UMA serves and the institution itself. They are excellent ambassadors for UMA.

Outgoing Members

John Finnegan, Retired President, Macomber, Farr & Whitten, deceased.

Schedule

Four regular meetings were held during this reporting period:

- October 27, 2020 (Zoom)
- January 26, 2021 (Zoom)
- April 6, 2021 (Zoom)
- July 27, 2021 (Blended - Zoom & in person)

UMA Board of Visitors Meeting
October 27, 2020
Zoom

Present: Dick Thompson, Craig Larrabee, Rebecca Wyke, Joe Szakas, Jon Henry, Buster Neel, Andrew Silsby, Jennifer Riggs, John Finnegan, Joyce Blanchard

Absent: Tom Keller, David Cloutier

- I. **Welcome & Opening Remarks** – BOV Chair Dick Thompson called the meeting to order at 3:38 p.m. UMA implemented a positive return to campus plan. UMA's Convocation was extraordinarily well-done. Highlighting the rising scholar students was an excellent addition and Dr. Shah gave an exceptional speech.

President Wyke commented on the significant gift by the Alford Foundation to the University of Maine System over the next ten years. A major portion of the gift is focused on the new Engineering building at UMaine and the new Graduate Center to be located in Portland. The benefit to the smaller campuses, including UMA, is limited to the student success section of the gift. The funds are restricted in their use and do not replace the need to continue our advocacy efforts for financial support from the legislature. Preparation of the next biennial budget is underway.

- II. **Approval of the minutes from the July 28, 2020 BOV Meeting.** Motion made by Andrew Silsby; the motion was seconded by Jennifer Riggs. Motion was unanimously approved.
- III. **BOT/BOV Executive Committee Report** – BOV Vice-Chair Craig Larrabee reported that the topics discussed at the meeting were: campus reopening, unified accreditation, budget, and enrollment. Reopening: kudos to each campus; the amount of work has been monumental and focus has remained on student safety. Over 18K COVID-19 tests have taken place. Phase III includes random tests every 7-10 days. Unified Accreditation: the UMS was already deep in to the change process prior to the official model being approved. Multi-campus collaborative programs are continuing to grow; more opportunities for our students. Enrollment: the decline has had an impact, a decrease in in-state undergraduate enrollment has been offset by out-of-state enrollment. There will be slight decrease in our state appropriation as a result of the curtailment. UMS was one of first systems who provided reimbursement to our students. It is not clear if the UMS will receive further federal support. Legislative Update: advocacy and outreach efforts continue. The upcoming summit is scheduled for November 2nd. Retiree health plan is a topic of concern for retirees. The communication plan could have been rolled out better. The reaction to the announcement was demonstrated in the number of public comments that were made at the BOT meeting.
- IV. **President's Remarks** – President Wyke reported that the fall safe return plan has been executed well. An advantage of being part of a system, where comprehensive planning and policy creation has been done and this has helped to support the campuses. Through asymptomatic testing we are identifying people who are infected with the virus early. We have done amplified testing in those geographic areas that have experienced outbreaks. We will do a similar regime for the spring term, likely a bit more stepped up. Our initial Emergency Operations Center group transformed to a Safe Return Committee. The focus has been on how to organize our campus to accommodate safe practices. A lot of hard work at the system and campuses have gone in to this, keeping in mind the continuity of operations and best practices for students, faculty, and staff. Students have been very understanding and cooperative with the new class modalities. We have been holding regular open forums to inform the campus since the pandemic began; they have been well received. UMA currently generates approximately 75% of our credit hours on-line; normally we are about 55%. Courses within the cohort programs continue to be offered in-person. The remainder of the student CARES act fund, approximately \$30K, will be sent out to our students soon along with about \$67k in SIP funds under the CARES act and some privately raised funds.

There will be a confirming visit for unified accreditation in the Spring semester; it will be focused on confirming what was written in the substantive change document. The visiting team will also be checking on system-level faculty shared governance. Each faculty senate president is sitting on that group. We will have 1 ½ years to complete the self-study on the standards of accreditation.

The 2025 strategic planning process will be extended into the Spring semester. DEI will be a strong focus. The student welcome center projects were placed on hold in Spring 2020, but we are starting to explore how we might move those forward at a reduced level that fits within the bond funds available and leaves reserves intact.

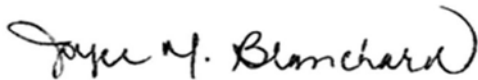
- V. **Academic Update** – Joseph Szakas, VP of Academic Affairs & Provost reported that the Board of Trustees has approved two new majors for UMA, a BS in Elementary Education and a BS in Secondary Education. The external accreditation visit for our Mental Health & Human Services program went very well, it is the largest academic program at UMA. The visiting team indicated there were no suggestions for improvement. They also we should explore a master’s degree in MHHS. If successful, the UMA MHHS program will be the only accredited program in MHHS in Maine. This is also our first semester offering graduate programs (MS in Cybersecurity, a graduate certificate in Substance Use Disorders). We are also working on a graduate degree in Trauma and Emergency Management. UMA and UMF have reached agreement on a nursing partnership; this is a critical degree tied to workforce needs – where student would live at UMF but would be in the UMA BS in Nursing.

- VI. **Enrollment Update** – Jonathan Henry, VP of Enrollment Management & Marketing, reported that we experienced a slight downturn in enrollment. On average, we had more students taking more credits. Early college, out-of-state, and graduate enrollments had a very positive impact on our numbers. The loss was cushioned by the mix of our credits for out-of-state and graduate students.

- VII. **Budget Update** – Buster Neel, Chief Business Officer reported on the updated FY21 budget for approval by the Board of Trustees (see budget presentation attached). UMA enrollment is down slightly and we have fewer students in housing due to social distancing and the need to retain open rooms for isolating students that test positive. UMA reduced expenses to help keep the budget in balance and also utilized some of the contingency funds. President Wyke, who serves on the Governor’s Economic Recovery Committee, noted the ERC is recommending \$75mm to support workforce development and higher education; there is uncertainty around any additional federal funding at this time.

Meeting adjourned at 4:58 p.m.

Respectfully submitted,



Joyce M. Blanchard

UMA Board of Visitors Meeting
January 26, 2021
Zoom

Present: Dick Thompson, Andrew Silsby, Tom Keller, Jennifer Riggs, Craig Larrabee, John Finnegan, President Wyke, Joseph Szakas, Buster Neel, Jonathan Henry, Joyce Blanchard

- I. **Welcome & Opening Remarks** – BOV Chair Dick Thompson opened the meeting and commented that he was interested to hear how UMA’s plans unfolded for the fall term in response to the pandemic.
- II. **Approval of the minutes from the October 27, 2020 BOV Meeting** - A motion was made to accept the minutes by Andrew Silsby. Jennifer Riggs seconded the motion. No discussion or suggestions for edits were made. The motion was unanimously approved.
- III. **BOT/BOV Executive Committee Report** – BOV Vice-Chair Craig Larrabee reported highlights from the most recent UMS BOT/BOV meeting including: Chancellor’s Spring semester update, noting that COVID-19 screening protocols will be essentially the same as the fall with the focus on athletes and residential students. The budget update focused on the Governor’s budget and Sam Warren provided a legislative update on the federal relief package.

President Wyke provided some additional detail on the budget, reporting that the UMS fared well in the Governor’s budget with proposed funding at the pre-curtailment level. Additionally, the Governor included language that would increase the cap on UMS revenue bonding. She noted the supplemental budget for the current fiscal year also provides additional funding for Early College.

- IV. **President’s Remarks** – President Wyke reported that safe return planning for the return to campus includes testing (out-of-state and residence hall students, athletes, and cohort programs – such as dental & nursing students with clinicals). Starting February 6th, all individuals regularly coming to a campus or center will be asked to participate in weekly testing. This asymptomatic testing has allowed UMA to quickly identify and isolate students, faculty, and staff who test positive in order to keep our campuses and centers safe. Mask wearing, hand washing, & social distancing protocols remain in place. Thank you to Jennifer Riggs and Maine General for being an excellent partner to UMA and assisting with getting our student and staff test administrators vaccinated.

The new 2021-2025 UMA Strategic planning process is underway, after taking a hiatus in the fall. An Open Forum will be held to kick off the process. A draft of the new strategic plan with emerging themes and feedback incorporated will be out in March. There will also be another round of survey and roundtable discussions to review the plan and provide feedback. Most notably, work on DEI has come to the forefront in the feedback received, as well as continued support for a number of the initiatives previously included.

The UMA DEI Council is working on a statement of values and mini-grants are available to support programming. Work includes an Equity and Inclusion Scholars program available to undergraduate and graduate students.

A confirming visit on Unified Accreditation will occur this spring and the visiting team will engage with students, faculty, and staff to substantiate the information included in the substantive change document. Another purpose of the visit is assess the progress in developing faculty shared governance at the System level to oversee multi-campus programming. UMS is engaging in a self-study that will span over 18 months. The focus will be to determine how the UMS, under a unified accreditation, will demonstrate that it meets the NECHE accreditation standards.

Federal Higher Education Emergency Relief Funds (HEERF) are on the way -- \$2.9 million in institutional funds and \$675K for students’ relief -- we are awaiting guidance from the US DOE the

use of these funds.

Commencements for 2020 and 2021 will be virtual. Communication to students and the UMA community go out tomorrow. The plan is to pre-record everything and run a seamless presentation. The Class of 2021 event will be aired the morning of May 8th and the Class of 2020 graduation will be aired in the afternoon. The recordings of each ceremony will be available after May 8th for students and families who want to host their own Commencement events with family and friends.

V. **Provost Joseph Szakas, VP of Academic Affairs**, reported that:

UMA launched its' first graduate programs – an MS in Cybersecurity and a graduate certificate in Substance Use Disorders. Both programs have attracted more students than originally planned. A third graduate certificate will be offered starting in the fall of 2021 in Trauma Informed Emergency Management.

The UMA/UMaine Foundations program awarded its first “reverse transfer” associates degrees. This innovative partnership allows students who applied to, but were not accepted at UMaine to become UMA students who live and learn on the Orono campus. Once a student successfully completes three semesters with UMA, they may transfer to UMaine. After four semesters, the students “reverse transfer” and receive the associates degree from UMA while continuing to pursue a baccalaureate degree at UMaine.

VI. **Jonathan Henry, VP of Enrollment Management & Marketing**, reported that enrollments are slightly down for FY21. The pandemic presents challenges for our adult students who are struggling to work, raise families and attend college and many are choosing to take some time off from school. UMA’s admissions and marketing teams are pursuing several strategies to re-engage these student for Fall 2021. Early college credit hours are up as high schools looked for alternatives for learning this year and out-of-state credit hours are up 12%. UMA is pursuing a conservative enrollment projection for FY22, though we expect growth in graduate programs, the B.S. in nursing due to the fourth year cohort, and prisoner education due to the expansion of the Second Chance Pell program.

Jon noted the Welcome Center Projects are starting up again, but at a smaller scope. The focus is to re-engineering current space versus building new.

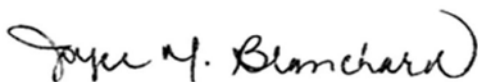
VII. **Buster Neel, Chief Business Officer**, reported that we have cautious optimism about ending the current fiscal year in the black. The federal relief funds helped to offset losses that were inevitable due to the pandemic. FY 22 budget planning is well underway with more details to be shared at the next BOV meeting in April.

VIII. **Other Business**

The Andrew Mellon Foundation has awarded UMA \$941K over 2-years to support our prisoner education program with technology, curricula and a director of prison education.

Motion to adjourn by Jennifer. Seconded by John Finnegan.

Meeting adjourned at 4:47 p.m.
Minutes respectfully submitted by,



Joyce Blanchard

UMA Board of Visitors Meeting
Tuesday, April 6, 2021
Zoom

Present: Dick Thompson, Andrew Silsby, Jennifer Riggs, Craig Larrabee, David Cloutier, President Wyke, Joseph Szakas, Buster Neel, Jon Henry, Joyce Blanchard

- I. **Welcome & Opening Remarks** – BOV Chair Dick Thompson provided a welcome to the members and commended UMA on its strategic planning process. BOV members were grateful for the opportunity to provide feedback and weigh in on the plan.
- II. **Approval of the minutes from the January 26, 2021 BOV Meeting** - A motion was made to accept the minutes by Andrew Silsby. David Cloutier seconded the motion. No discussion or suggestions for edits were made. The motion was unanimously approved.
- III. **BOT/BOV Executive Committee Report** – BOV Vice-Chair Craig Larrabee reported on highlights from the most recent UMS BOT/BOV meeting including: Chancellor’s updates, noting that COVID-19 screening protocols will be essentially the same through the summer months, with a focus on a safe return to campus plan can be outlined and implemented by early August, 2021.

Craig also shared that on March 9th, four new Trustees were confirmed to the Board of Trustees. On October 24th a special meeting related to USM’s new construction was held and was approved.

- IV. **President’s Remarks** – President Wyke remarked that John Finnegan will be greatly missed. His contributions to UMA have been enormous. Donations in John’s honor to the Francis and Mary Finnegan Scholarship Fund have been significant.

UMA Strategic Plan – the survey will remain open until mid-April; then feedback will be incorporated and the plan finalized with the goal of gaining BOT approval in fall 2021. Sections 1-4 are focused on student success, advancing academics, marketing & recruitment, and resources & reputation. Section 5 is on fostering inclusion and outlines UMA’s DEI plans.

As a reminder, commencement events for both 2020 and 2021 will be virtual. Students will be invited to create their own individual celebration pages that can be shared on various social media platforms. UMA will present honorary degrees to Travis Mills (2020) and Christopher Cassidy (2021). Captain Cassidy is a retired navy seal and astronaut; two strong connections with our veteran and aviation students. The plan is to pre-record everything and run a seamless presentation. Both commencements (2020 & 2021) will be aired on Saturday, May 8th. The recordings of each ceremony will be available after May 8th for students and families who want to host their own Commencement events with family and friends.

- V. **Provost Joseph Szakas, VP of Academic Affairs**, reported that the AS in Applied Science provides a credential of value half way towards the bachelor’s degree, which can be motivating for students.

UMA’s Strategic Plan includes a strong student services and retention focus that includes onboarding/advising sessions that will run 60-90 minutes in duration. Research supports that a strong onboarding experience correlates to a successful first semester.

DEI efforts are well underway and DEI case studies are being woven into our curriculum. Additionally, the Justice Studies program is developing a program focused on Penobscot Nations Tribal Law.

VI. **Jon Henry, VP of Enrollment Management & Marketing**, reported that UMA has been very successful in creating a process through which we have awarded three rounds of HERRF federal dollars to our students. We have also focused on awarding dollars to support technology enhancements/increased access.

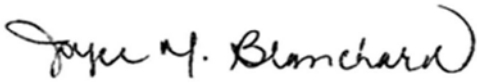
The Student Lounge in the Randall Center is nearly complete.

VII. **Buster Neel, Chief Business Officer**, provided an overview of FY22 budget. UMA is optimistic about ending the current fiscal year in the black. The federal relief funds helped to offset losses that were inevitable due to the pandemic.

VIII. **Other Business** – None.

Motion to adjourn made by Craig; Andrew seconded the motion.
Meeting adjourned at 4:40 p.m.

Minutes respectfully submitted by,

A handwritten signature in cursive script that reads "Joyce M. Blanchard".

Joyce Blanchard

UMA Board of Visitors Meeting
July 27, 2021
Zoom & Alumni Center Conference Room, Augusta Campus

Present: Dick Thompson, Jennifer Riggs, Craig Larrabee, Tom Keller, President Wyke, Buster Neel, Renee Sherman

- I. Chancellor Malloy and Vice Chancellor Thelen joined the BOV from 3:30pm-4:15pm as part of the Chancellor's listening tour regarding a succession plan for the UMA presidency. This was a closed session.
- II. **Welcome & Opening Remarks** – BOV Chair Dick Thompson provided a welcome to the members and stated that BOV members were glad for the opportunity to provide feedback to Chancellor Malloy and Vice Chancellor Thelen, and to be able to weigh in on the process/selection of UMA's next President. Dick thanked Becky for everything she has done during her tenure as President at UMA, and that she will be missed.
- III. **Approval of the minutes from the April 6, 2021 BOV Meeting** - A motion was made to accept the minutes by Craig Larrabee. Jennifer Riggs seconded the motion. No discussion or suggestions for edits were made. The motion was unanimously approved.
- IV. **BOT/BOV Executive Committee Report** - BOV Vice-Chair Craig Larrabee reported on highlights from the most recent UMS BOT/BOV Summit on June 7th held virtually. Craig has requested to share the Databook with the rest of the BOVs, Renee & President Wyke will distribute electronically soon. The majority of this summit was spent on reports.

Tom Keller mentioned that, at least via the virtual format, this summit did not allow for interactions or opportunities to provide input/feedback. A suggestion was made for Craig Larrabee to bring up the idea of building in opportunities for engagement into future summits. Craig and Tom will collaborate on a draft message to send to the BOT/BOV Executive Committee.

President Wyke will also reach out to Kim Marie Jenkins to offer suggestions for building in opportunities for engagement during the next Summit.

- V. **President's Remarks** - President Wyke thanked the Board of Visitors for their guidance, advice, and advocacy with the UMS Board of Trustees and the community.

The Chancellor's Listening Tour started today with the UMA Community Town Hall, held in person and via webinar. Chancellor Malloy and Vice Chancellor Thelen met virtually with Faculty members next, followed by the President's Cabinet and then the BOV. The Chancellor and Vice Chancellor will meet with UMA's Vice Presidents on Monday, August 2nd, due to vacations this week. The Chancellor will announce an interim President soon.

UMA is transitioning to as much normalcy as possible in on-site staffing beginning August 9th. Employees and students received an electronic communication from the Chancellor earlier this month and employees had the opportunity to attend an open forum with President Wyke about the Fall Return. Supervisors are in the process of communicating with their direct reports about returning to on-site work as appropriate. There is now greater flexibility built in to the collective bargaining contracts, allowing for up to 2 days per week remote for full time employees.

Employees and students who are vaccinated and have voluntarily reported their vaccination to UMS are no longer required to wear masks indoors, participate in weekly testing, or quarantine if they are considered a close contact to someone diagnosed with COVID-19.

UMA will be conducting arrival testing for all unvaccinated students, and weekly testing thereafter for unvaccinated students and staff with an on-site component in their education/work.

There is a new State law regarding required vaccinations (NOT for COVID-19) including Diphtheria, Tetanus, Measles, Mumps, and Rubella. Students must provide proof of vaccination or immunity or proof of medical exemption from a licensed medical provider. We are awaiting specific rules related to this change, which impacts students matriculated in a program, and who attend on site for at least some of their coursework.

Enrollment is on target for both Summer and Fall, with both up 0.1% from last year. We are in a better position with enrollment than our sister institutions. Our adult enrollment is up - we had lost traction with that demographic through the pandemic. Bridge Year (an early college program) is currently down but expected to come up.

President Wyke noted that the UMA Welcome Back Breakfasts as well as Convocation are all being planned in-person. These dates are on your agenda, and you are invited to attend any or all of these events.

- VI. **Budget Update** - UMA's E&G budget for FY21 came in within \$116,000 of a balanced budget, however, overall there is a budget deficit. Buster will be meeting with finance colleagues at UMS to determine the usages for the Higher Education Emergency Relief Fund allocation for UMA. This may be able to be applied to part of the FY21 deficit.

The FY22 budget is now under way, and the FY23 budget planning process will begin in August.

- VII. **Other Business** - Discussion on evolving US and Maine CDC recommendations. Federal and state health officials recommended earlier today that people in areas with higher COVID-19 transmission wear masks indoors regardless of vaccination status, a designation that includes York and Piscataquis counties.

Motion to adjourn made by Craig; Jennifer seconded the motion.
Meeting adjourned at 4:48 p.m.

Minutes respectfully submitted by,

Renee Sherman



UMF Board of Visitors
University of Maine at Farmington
Annual Report, September 2020 - August 2021

Overview

The 20-21 meetings of the UMF Board of Visitors (BOV) focused on Strategic Planning and initiatives, marketing, budgeting, and Advancement.

Membership

The Board had 20 voting members, eleven men and nine women representing the private, nonprofit, and education/public sectors, as follows:

Private Sector

David Levesque, Esq.'88, Law Office of David Levesque, P.A.

Scott Connors '90, Landmark Partners (retired)

Chris McKee '92, Geiger

Todd Chamberlain '03, Pro Search Inc.

Stephen Brooks '92, Brooks, Inc. and Brooks Trap Mill

Michael Bell '86, Bell Oldow, Inc.

Jennifer Bjorn, Kyes Insurance

Greg Patterson, Farmington Walmart

John Moore, Narrow Gauge Cinemas

Non-Profit Sector

Eileen Kreutz, Gold LEAF Senior Institute (*ex officio*)

Jim Gailey '94, County Manager, Cumberland County

Barbara Sergio, Franklin Community Health Network

Mana Abdi '17, Bates College and Disabilities Rights of Maine

Thomas Dukes '90, Brigadier General

Education Sector

Jennifer Dorman '93, Skowhegan Area Middle School

Lynn Farrin '89, Maine Mathematics and Science Alliance

Jonathan Moody, Superintendent MSAD 54

Cathryn Wimett, UMF professor (retired)

Marge Medd, Former BOT member

Mattie Lajoie '19, Educare Central Maine

One *ex-officio* position is always reserved for the President of Gold Leaf Institute. Most members reside in Maine at least part of the year. Jennifer Dorman agreed to a second term, while COVID-19 impacted four members' abilities to serve a second term. Five new members, John Moore, Thomas Dukes, Greg Patterson, Jennifer Bjorn, and Barbara Sergio, joined the Board in September 2020.

Officers

David Levesque, Esq., from the Law Office of David Levesque, served as Chair.

Schedule

The Board met four times virtually during the reporting year. Board members were also invited to All-Campus meetings, Strategic Planning interviews, and other events and forums on campus throughout the year.

Meeting Summaries

September 11, 2020

Board Administration. 16 members in attendance.

Chair David Levesque welcomed the BOV, introduced the new members, and reviewed recent and upcoming encounters. He also encouraged members to engage in the Strategic Planning process significantly, as BOV involvement is critical.

Updates, Discussions and Activities.

Vice President for Student Affairs and Enrollment Management, Christine Wilson, updated the Board on the UMF's safe return to campus, the impact on enrollment, as well as COVID-19 guidelines and policies for the fall semester.

President Serna introduced Berkeley Research Group (BRG), the consulting firm retained to facilitate UMF's strategic planning process. BRG presented their approach, process, and design to tackle the planning process. UMF is currently in Phase II of a four-phase plan and on track for timely completion of the project slated for December. Phase II involves data collection and community engagement. BRG is actively soliciting feedback through interviews, focus groups, and surveys from all members of the UMF community, including the BOV, community leaders, and friends. A comparative analysis of peer institutions is also underway, along with a thorough review of all previous planning efforts.

President Serna reviewed what has been accomplished with our partners at BRG since the strategic planning kick-off back in mid-August. UMF and BRG have conducted a total of 32 interviews with cabinet members, faculty, staff, students, the Chancellor, University presidents, and trustees. BRG has received more than 100+ emails from folks expressing an interest in focus groups participation. Additionally, UMF has hosted four kick-off presentations and lead two Strategic Planning Steering Committee Meetings. There have been two moderated Strategic Planning Q&A Feedback sessions and two community presentations.

This week UMF and BRG launched surveys for staff, faculty, alumni, and community members. President Serna encourages the BOV to take the time to complete the surveys. BRG and the Steering Committee will begin working on assembling and scheduling focus groups. Chair Levesque expressed interest in being a part of the upcoming focus group and encouraged other BOV members to reach out if they were interested.

December 11, 2020

Board Administration. 17 members in attendance.

Chair David Levesque welcomed the BOV and turned the meeting over to President Serna and BRG.

Updates, Discussions and Activities.

President Serna and BRG presented the final draft of the strategic plan to campus and the Board of Visitors. Emerging themes were tested since the September BOV meeting, including the UMF identity, the UMF-UMS relationship, student recruitment, retention and experience, as well as Advancement and financial sustainability.

BRG reviewed the desired outcomes and preliminary core objectives of the plan. Three primary goals were identified: community engagement, student engagement and success, and long-term sustainability and growth. BRG has conducted interviews, surveys, focus groups, artifacts review, and market research and is now at the part of identifying objectives and tactics to support the primary goals. These objectives will be clear and specific and will be focused on results that are observable and measurable. BRG provided examples of these objectives and discussed how the desired outcomes of each goal. The tactics will be tailored to UMF and will be realistic and actionable. UMF's core values were updated, which include advancing equity, cultivating UMF's community, commitment to collaborating, devotion to service, empower to trust, passion to learn and drive to innovate.

President Serna encouraged BOV members to review the UMF's Strategic Planning Website, continue to fill out surveys, and email UMF's planning team with any feedback or questions.

March 5, 2021

Board Administration. 15 members in attendance.

Chair David Levesque welcomed the BOV, reviewed the agenda, and summarized recent BOT/BOV Executive Committee calls. Chair Levesque encouraged members to reach out if they have any suggestions for possible BOV members to consider for the fall.

Updates, Discussions and Activities.

President Serna invited Katie O'Donnell from Advancement to talk about a new book fund for students called "Books for Beavers." Members will be contacted in the hope that any donation from the BOV can be used as a matching donation for new funds.

Grant activity has been successful recently. UMF has been awarded a \$300,000 DOJ grant for the Office of Violence Against Women and a \$200,000 DOE grant supporting global classrooms. Additionally, Gina Oswald and Theresa Overall helped secure a National Science Foundation – Stem Education grant for \$96,377 to support students with and without disabilities in STEM education and Pathways. Phillip Francis in Religion secured a major faculty research grant of \$220,000, and Drew Barton worked to secure a \$300,000 research grant to help predict wildfire. Team members are currently working on three major grant applications for the coming year.

Vice President of Student Affairs and Enrollment Management, Christine Wilson, discussed the impact of COVID-19 on enrollments. Admissions facilitated over 400 virtual tours and meetings.

President Serna reviewed slides regarding the UMF Strategic Planning process. The plan outlines a three-year timeline that is a highly action-orientated plan that integrates with the budget process. He reviewed the three goals of the plan and will be presenting to campus on Monday. Part of this plan will be a 4-to-3 credit conversion recommendation. Discussion ensued regarding what a shift would mean for academics, workload, and the opportunities it would allow to shape our alignment with other System campuses.

June 4, 2021

Board Administration. 12 members in attendance.

Chair David Levesque welcomed the BOV and reviewed the agenda, recent engagement reports, as well as recent and upcoming encounters.

Updates, Discussions and Activities.

President Serna invited members of Advancement and Alumni to review the success of the “Books for Beavers” campaign. The annual BASSA golf tournament already has 100 people signed up to attend. Advancement provided an update regarding the Ferro College Completion Fund and thanked BOV members for their generous support.

President Serna gave a strategic plan update highlighting the zero-based budgeting approach UMF will use for the FY23 budgeting process. This will allow for resources to support the priorities laid out in the strategic plan. The 4-to-3 credit conversation will require every class to be redesigned, but transfer and early college students will have an easier time coming to UMF. In fact, there has been a new full-time early college director hired. The credit structure change will address faculty workloads, advising, research elements, the schedule grid, program elimination and collaboration, and best practices.

An enrollment update was provided, and the numbers were negatively impacted by COVID-19. There was a gradual decline in enrollments as the year went on. We are holding the same numbers of new students this fall as we had last year. Out-of-state numbers are up, but in-state numbers have declined. Admissions continue to hold many virtual events and are meaningfully engaged. The total headcount looks to be down 7% over last year. Enrollment will be working on a new enrollment plan that aligns with the

strategic plan. Marketing will also be working on a new marketing plan that aligns with the strategic plan, and Financial Aid support will be addressed throughout the process.

Four residential hall proposals have been reviewed at UMF. The strategic plan surveys gave us valuable student feedback on what students are looking for in their residential experience. The recommendations are to build residential halls on our campus with private bathrooms, suites, and common spaces with places to cook. BOV members encourage the administration to consider Maine-based vendors.

Chair Levesque and President Serna lead an open discussion on how UMF and the BOV can work together in the coming months as the Strategic Plan is implemented across campus. The conversation continued with ways UMF can connect with community events and engagement opportunities.

Chair Levesque reviewed upcoming meeting dates and recognized outgoing members, Michael Bell, Lynn Farrin, Stephen Brooks, and Jim Gailey. He thanked them for their dedicated service.

Submitted by President Edward A. Serna

October 2021



Board of Visitors
University of Maine at Fort Kent (UMFK)
Annual Report
Academic Year- September 2020 to August 2021

Overview

The Board of Visitors (BOV) met quarterly through the reporting year via Zoom due to COVID and campus safety protocols. The Executive Committee met prior to each meeting to set agendas, as well as at the request of President Hedeem. At each regular meeting University Administrators, Cabinet Members and other University staff, faculty and students provided the Board with information and updates on the System and Campus, Finance and Facilities, Development and Foundation, Enrollment, Early College, Alumni and Academics.

In addition to the regular updates the Board was provided a presentation on a program, project or requested topic/ area of interest. The following were also reported on and/ or discussed throughout the year:

- Recruitment and Retention
- Unified Accreditation
- Programs for Examination
- Enrollment and Advancement Center
- COVID: Safe Campus Protocols and System Status
- UMS Transforms: Harold Alfond Foundation Investment
- Strategic Plan
- Budget
- Program Updates and Highlights

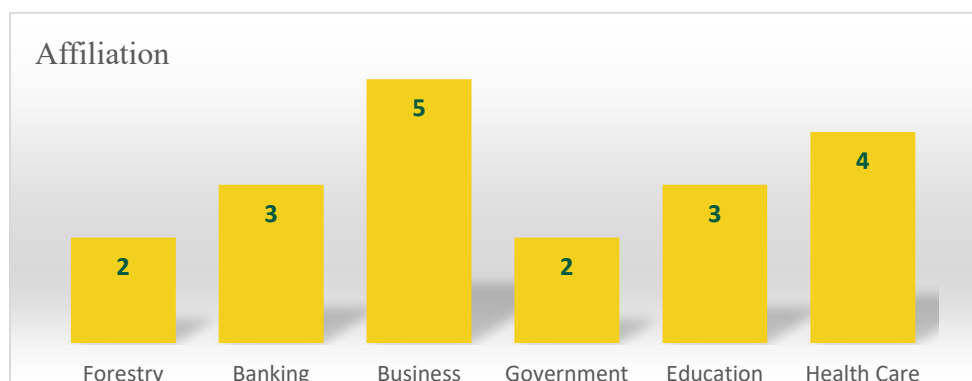
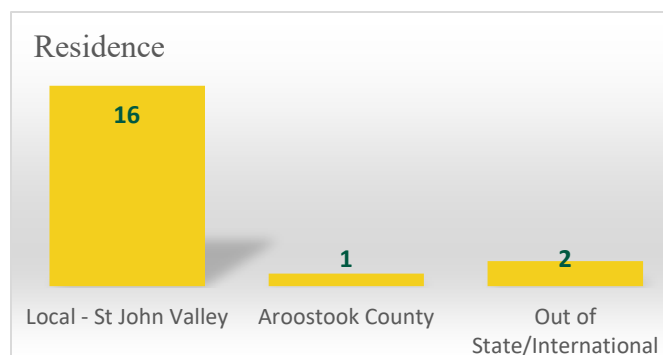
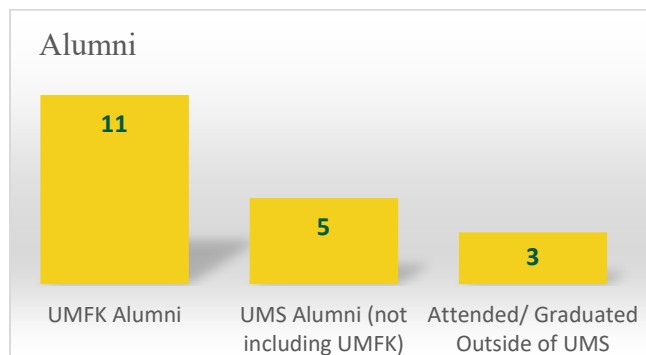
Membership and Officers

The Board is comprised of 20, voting members (8 female, 12 male) that represent public and private sectors of the St. John Valley, Aroostook County and New Brunswick Canada. Eight (8) members gave a total of \$1,360.00 in FY21 to the UMFK Foundation.

Luis Sanclemente resigned from the board in January 2021. The seat remained unfilled for the remainder of the year. Rajay Maragh, Student Representative joined in September 2021.

Alain Ouellette	Independent Contractor - Summit Project Management Co.
Andre Leger	Co-founder - Les Brasseurs du Petit-Sault Inc.
Benjamin Sirois	Superintendent - Valley Unified Education Service Center
David Saucier	Controller - Daigle and Houghton, Inc., BOV President
Doug Taggett	Manager - Daigle Oil Company
Gary Stevens	Retired Principal - Fort Kent Elementary School
Gisele Dionne	Assistant Superintendent - Valley Unified Education Service Center
Jennifer Malmborg	Director of Behavioral Health Program - Fish River Rural Health
Josh Philbrook	Ashland Sawmill Manager - Irving Forest Products
Judy Dionne	Human Resources Manager - Twin Rivers Paper Company
Justin Dubois	Commercial Loan Officer - Acadia Federal Credit Union, BOV Vice President
Kris Doody	CEO - Cary Medical Center
Kris Malmborg	Account Executive - United Insurance
Lori-Ann Cyr	CEO - Diversis Inc.
Louis Dugal	Administrator - Country Village Estates, L.L.C.
Luis Sanclemente	Vice President - Acadia Federal Credit Union (Resigned January 2021)
Susan Devoe	Chief Experience Officer - Northern Maine Medical Center, BOV Secretary
Susan Whitehead	CEO - Norstate Federal Credit Union
Suzie Paradis	Town Manager - Fort Kent
Rajay Maragh	Student Representative (began September 2020)
Jeff Dubis	Faculty Representative (non-voting)

Other Demographic Information (student and faculty representatives not included)



Schedule

Four, regular meetings were held virtually this reporting period on August 7, 2020, October 30, 2020, January 29, 2021 and April 30, 2021.

The BOV also hosted a virtual Business Meeting on April 28, 2021 where they discussed how the Alford Foundation's System Investment will benefit the State, System and most importantly UMFK. Board of Visitors Executive Committees and other representatives were also invited to participate in Town Hall Sessions with Chancellor Malloy and System Staff during their fall and spring campus visits on September 22, 2020 and April 7, 2021.

Meeting and Agenda Items

August 7, 2020

Attendance: 12 Present, 7 Absent, 1 Vacant, 10 UMFK Representatives/ Guests

Agenda:

- Welcome (introductions, approval of April report)
- UMFK Reports and Updates: System/ Campus, Finance and Facilities, Community Education, Enrollment, Athletics, Human Resources, Student, Faculty, Foundation and Alumni
- Committee Reports: Advocacy, Education and Development, Planning, Veteran's Education, Enrollment and Advancement Center and Nominating
- New Business: COVID Response- Fall Opening, Bengal PROMISE, Community Support and R.O.A.R
- Adjournment

Meeting Summary:

President Hedeem and David Saucier welcomed four (4) new members to the Board. A majority of the meeting was spent having discussions on COVID and providing updates, information and expectations on the protocols campus

and system will be requiring for fall semester, and the CARES Act Funds. In April the Town of Fort Kent Planning Board approved the construction project for the Enrollment and Advancement Center and Devoe Construction, Inc was selected as the contractor. The Foundation reported that UMFK and the St. John Valley Community raised over \$17,000 to help support UMFK Students in need since May. Presented the Bengal PROMISE and R.O.A.R., two campaigns campus will use to ensure commitment to safety as students, staff and faculty return to campus.

October 30, 2020

Attendance: 13 Present, 8 Absent, 12 UMFK Representatives/Guests

Agenda:

- Call to Order: Welcome, Introductions, Approval of August Minutes
- Focus Area: Nursing- Antatomage Table and Holographic Simulator (Joint session with Nursing Advisory Council)
- UMFK Reports and Updates: System/ Campus, Enrollment, Strategic Plan Update, Community Education, Budget, Student, Faculty, Foundation and Alumni
- Committee Reports: Advocacy, Education and Development, Planning, Enrollment and Advancement Center and Nominating
- New Business: Student Panel
- Adjournment

Meeting Summary:

Student Representative Rajay Maragh joined the Board. The Nursing Advisory Council joined the BOV for a presentation by Dr. Stacy Thibodeau on the Antatomage Table and Holographic Simulator that was purchased with State Bond monies for the Nursing Program. President Hedeon and other campus individuals have been filming monthly informational sessions which are broadcasted on WFKT-TV. These sessions have been important in keeping UMFK connected to the Community through COVID. All sectors of campus have and will continue to review and reimagine who we are. Five students were part of a Student Panel that provided the BOV with some insights on what campus life has been like this fall and the activities they are involved in. There was also time for a Q&A session with them.

January 29, 2021

Attendance: 15 Present, 4 Absent, 1 Vacant, 8 UMFK Representatives/ Guests

Agenda:

- Call to Order: Welcome, Approval of October Minutes
- Program Overview: Conservation Law
- Focus Area: Forging our Future: Academic and Service Excellence Overview
- UMFK Reports and Updates: System/ Campus, Spring Safe Return Plan, Strategic Plan Update, Enrollment and Advancement Center, New Hires, Retention Data, Enrollment Data, Student, Faculty, Foundation and Alumni
- Committee Reports: BOT/ BOV Update, Advocacy, Education and Development, Planning, Enrollment and Advancement Center and Nominating
- Adjournment

Meeting Summary:

Marilyn Epp, Assistant Professor of Criminal Justice and Public Safety, provided a Conservation Law Program overview. Students will be offered the opportunity to retake a course they failed free of charge through the Making

the Grade system initiative. \$20M of the \$240M Alford Investment will focus on student success and retention through research learning experiences, STEM gateway courses and pathways to careers. Between July and December campus has held 21 Town Hall meetings via Zoom. Campus has been engaged in several sessions (in addition to Town Halls) on topics related to Academic and Service Excellence, Strategic Planning, how to be a student-ready college, and Cabinet is completing a 48 hour leadership training with Megan Clough, UMS HR Special Programs and Director on Dare to Lead™ (with Crucial Conversations™ and Diversity, Equity & Inclusion (DEI)). The Spring Safe Return Plan and other COVID updates were discussed. Scott Voisine provided an update on the Strategic Plan, the draft values, priorities and goals that have been shared with campus, and shared what will happen next in the process. Enrollment and Advancement Center is still on track to be completed on time. Alex Myhre, Registrar, provided retention data by program and Sarah Braun, Admissions Director, provided some enrollment data. Overall applications are down and matriculations are up slightly from 2020. Rajay Maragh, Student Representative, provide a detailed report on what activities have been happening on campus, as well as residential life.

April 30, 2021

Attendance: 11 Present, 8 Absent, 1 Vacant, 13 UMFk Representatives/ Guests

Agenda:

- Call to Order: Welcome, Approval of January Minutes
- Program Overview: Business
- Focus Area: Programs for Examination and Budget
- UMFk Reports and Updates: System/Campus, Strategic Plan Update, Retention Data, Student, Faculty, Foundation and Alumni
- Committee Reports: Advocacy, Education and Development, Planning, Enrollment and Advancement Center and Nominating
- Adjournment: Message from President Hedeem

Meeting Summary:

Dr. Kaisa Hollow-Cripps and Dr. Michael Curran provided an overview of the newly designed “Unfinished Business” Program Model that will be available in the fall. President Hedeem provided information on Programs for Examination and the importance of needing to retain our students within the programs. Pam Ashby, CBO, provided information on submitted FY22 budget. The Strategic Plan will be distributed for review and feedback through the summer. Alex Myhre, Registrar, shared enrollment numbers, with a focus on the numbers of students who are retained. It was recommended that a survey be completed by students who leave UMFk. Rajay Maragh, Student Representative, provided information on the activities that have occurred this semester for students. Despite still having to maneuver around COVID, there were 65 activities on campus hosted by various groups and boards. Of those, 20 focused on diversity and inclusion. Kris Malmborg, Advocacy Committee Chair, reflected on the Business Meeting held on April 28th with Chancellor Malloy as the guest speaker. Windows and siding have begun going up in the Enrollment and Advancement Center. Justin Dubois and the Nominating Committee made recommendation for new members and officers for FY22.

Submitted by: Janna Gregory on behalf of President Deb Hedeem and BOV President Justin Dubois
September 30, 2021



THE UNIVERSITY OF MAINE AT MACHIAS

BOARD OF VISITORS **University of Maine at Machias** Annual Report Academic Year — September 2020 to August 2021

OVERVIEW

Over the past year, the UMM Board of Visitors once again provided valuable support and advice to President, Joan Ferrini-Mundy and Head of Campus, Daniel Qualls and the campus administration. The BOV members' breadth of professional experience, combined with their depth of knowledge about the Washington County culture and economy and their commitment to UMM and its critical role in the region, proved extremely helpful as the University continued to struggle with enrollment and finances, and addressing the challenges and promises inherent in UMM's partnership with the University of Maine, as well as the work of Unified Accreditation.

BOV members served on various campus committees, such as the Planning and Budget Advisory Committee and *ad hoc* work groups addressing Marketing, Student Retention and Success, and Facilities Use. The BOV accomplished several goals that were set forth by Head of Campus Daniel Qualls: Supporting the Primary Partnership; Integration with the UMaine Board of Visitors; Including faculty and student presentations to the BOV; Alumni Collaboration with UMaine; and Strategic Plan assessment and recommendations. Members routinely attended campus events and meetings, and they took advantage of the Murdock Fitness and Aquatics Center and Merrill Library.

The Board of Visitors has been transitioning to its more significant role in influencing the direction of UMS, along with other boards of visitors in the system. Members continue to be optimistic about UMM's primary partnership with UMaine, and they continue to monitor its progress.

MEMBERSHIP

Judson McBrine, Elizabeth Neptune and Nichole Sawyer completed 2 terms of membership each and termed off the BOV. Five new members were added to the BOV: Sarah Craighead Dedmon, Atrica Emerson, Jennifer Peters, Sam Whitney and Amy Zipperer. The Board of Visitors is now comprised of 12 members, including 6 men and 6 women. Members come from throughout Washington County for a wide geographic spread, and they represent a good array of Washington County businesses and industries. The Board is committed to maintaining a full contingent of Board members representing the various businesses and organizations in Washington County.

Arnold Clark, Esq.	Attorney-at-Law, Fletcher & Mahar (Calais)
Sarah Craighead Dedmon	Machias Valley News Observer (Machias)
Atrica Emerson	Washington County CareerCenters (Machias)
Chris Gardner	Director, Eastport Port Authority (Eastport)
Charley Martin-Berry	Community Caring Collaborative (East Machias)
Jennifer Peters	Sunrise County Economic Council (Machias)
Ronald Ramsay	Superintendent, MSAD #37 (Harrington)
Dianne Tilton	Executive Director, Downeast Institute for Applied Marine Research and Education (Beals)
Jacob van de Sande	Project Manager, Maine Coast Heritage Trust (East Machias)
Sam Whitney	Machias Savings Bank (Machias)
Kyle Winslow	Downeast Coastal Conservancy (Machias)
Amy Zipperer	Downeast Community Hospital (Machias)

OFFICERS

Jacob van de Sande remained as the Chair with Kyle Winslow as the Vice-Chair; Jacob and Kyle are among UMM's strongest supporters, and both are heavily involved in campus activities and initiatives.

SCHEDULE

UMM's Board of Visitors typically meets as a full board six times during the academic year, including an annual meeting in July. BOV members meet via zoom during the COVID pandemic but will attend in person once the pandemic is over.

09-08-2020	Fall meeting via Zoom
11-09-2020	Fall meeting via Zoom
01-12-2021	Winter meeting via Zoom
03-09-2021	Spring meeting via Zoom
05-11-2021	Spring meeting via Zoom
07-13-2021	Annual meeting in person

In addition, the Board attended one BOT/BOV Summit:

- November 2, 2021 via Zoom

MEETINGS AND AGENDA ITEMS

September 8, 2020

President Joan Ferrini-Mundy talked about the campuses reopening after the COVID pandemic with signage, face masks, etc. and students will be tested widely and periodically. Enrollment has turned the corner for the better. We need a definition for the a Regional Campus. How do we leverage the partnership to help enrollment at UMM? Suspension of UMM's Athletic programs is not permanent. Daniel Qualls gave an update on the Safe Return process to bring departments back to campus. Scott Mulcahy will be our new Director of Facilities since Bob Farris retired. Chris Richards, Enrollment Manager at UMaine, is working very closely with our Admissions Office. Faculty are working hard to align the general education core with UMaine. Jacob van de Sande volunteered to remain Chair and Kyle Winslow volunteered to remain Vice-Chair. Charley Martin-Berry volunteered to be the BoV Liaison with UMaine as a replacement for Charles Rudelitch.

November 10, 2020

Tora Johnson, Chair of the Environmental and Biological Sciences Division, gave an overview of the new Environmental Geographic Information Systems program with assistance from Trevor Riggin, a student currently in the program. This program is totally online. Jeff Mills from the UMaine Foundation attended and along with Jo Ellen Scribner discussed how the foundation can help us track our alumni. Random COVID testing will continue throughout the semester. Testing will begin again on January 19th and be mandatory for residential students returning or entering for the spring semester. We are planning to go completely remote with our courses after Thanksgiving because of the COVID pandemic.

January 12, 2021

Marcus LiBrizzi, Professor of English, and student Sam LaRusse gave an overview of UMM's Creative Arts Program. The program allows students to zero in on Creative Writing or Visual Arts. Kim Jenkins from the Office of Organizational Effectiveness spoke with the members of the BoV to gather information about the work needed as UMM moves forward in the Primary Partnership with UMaine. Feedback is generally positive that UMaine is being helpful from financial aid management to residence life. Daniel Qualls mentioned new hires: Brian Shafer from UMFK will be the new Interim Director of Facilities since Scott Mulcahy abruptly resigned. Kaley Clark has been hired as a new Admissions Counselor. Dyandrea LaBonte is a new Resident Director. A new position with UMaine is Assistant Coordinator of Native American Student Outreach and Development which will provide support for Passamaquoddy students. President Ferrini-Mundy and Daniel Qualls will attend a budget presentation to the Board of Trustees. The budget for 2022 will combine UMM's and UMaine's budgets.

March 9, 2021

Bob Wood, Director of Downeast Fisheries Partnership, gave a presentation on the different partnerships involved. Their mission objective is to help restore fisheries, to help guide well managed fisheries and to help revitalize our fisheries economy. Lois-Ann Kuntz, Professor of Psychology, gave a presentation on the Psychology and Community Studies program. The program is offered online and on campus. They have many partnerships and shared visions with other programs along with two international collaborations: Soliya and Crossing Borders. Daniel Qualls mentioned that we are preparing our Commencement plan. There will be a pre-recorded portion and a live portion while following all CDC and UMaine guidelines for social distancing and wearing masks. A parade is planned through town after Commencement. A Regional Partnership Project Task Force will work with integrating UMM into the partnership with UMaine. The Task Force is currently working on the Common Catalog between UMM and UMaine.

May 11, 2021

President Ferrini-Mundy mentioned that 3 people graduated from the first Family Futures Downeast cohort. UM/UMM budgets will be fully integrated July 1, 2021. The Regional Campus Task Force will review and implement steps for completion of the UMM Regional Campus to the University of Maine. There are 7 working groups and branding for UMM is a priority. The Interim report is due May 20 and the full report will be available to the President on September 1, 2021. COVID testing will take place twice a week for the summer. Daniel Qualls talked about UMM faculty teaching through the Hutchinson Center for concentrations and Associate Degrees. UMM/UMaine have established a Coastal Year Pathways Program – 1+3 undergraduate program. Lateef O'Connor from UMaine is UMM's Interim Director of Admissions. Cara Cushing, our Assistant Director of Communications, has resigned to continue her Master's in Fine Arts.

July 13, 2021

John Volin, Executive Vice President for Academic Affairs and Provost, and Joanne Yestramski, Interim Vice President, Chief Business Officer and Chief of Staff, joined our BoV meeting to represent the President. Jacob van de Sande thanked the 3 BoV members who are terming off and welcomed 3 new BOV members: Nakia Dana, Education Resource Coordinator, Passamaquoddy Tribe; Susan Mingo, President at Washington County Community College; and

Juana Rodriguez-Vazquez, Interim Executive Director-Mano en Mano. Elections were held for Chair and Vice-Chair positions: Kyle Winslow unanimously voted as Chair and Charley Martin-Berry unanimously voted as Vice-Chair. Dwayne Shaw from the Salmon Federation received a very large grant and Kay Kimball was granted Emerita status. UMaine's Business School is collaborating with UMM's Business program. The UMS TRANSFORMS initiative is supported through the generosity of the Harold Alfond Foundation. The Student Success and Retention focus area has been provided \$20 million through the grant for student support initiatives, with a challenge to the UMS to match an additional \$25 million to establish a culture of student success, improving outcomes through connection and engagement. Daniel Qualls informed everyone that the asbestos abatement at the Reynolds Center is almost complete. UMM's Interim Director of Student Life has been filled by David Invergo. The Washington County Sheriff's Office is willing to help with our security issues on campus. Deputies will cover the campus on a part-time basis. Sunrise County Economic Council is in a partnership with Machias Savings Bank to open a new Entrepreneurial Center in Machias. UMM is excited about the prospect of collaborating.

Submitted by: Dr. Daniel Qualls, Vice President for Academic Affairs and Head of Campus

Date: September 21, 2021



**Board of Visitors
University of Maine at Presque Isle
Annual Report
Academic Year – September 2020 - August 2021**

Overview

Our year was again highlighted by support of the university community as we adjusted to the continuation of the coronavirus and its prolonged impacts on our university and greater community. BOV members were able to participate in regular monthly meetings as well as system-level meetings by zoom. Regular discussions involved pandemic planning and keeping faculty, staff, and students safe; unified accreditation; budget and enrollment; new academic programs; grants and gifts; physical plant elements such as the solar array, student housing, Wieden Hall improvements, and campus space reorganization; dedication of our nursing simulation center in memory of John Lisnik; the generous Alford gift; as well as continued engagement across our many constituencies. From our prior work, we continued our focus on building relationships that would increase the support of educational services across Aroostook County. Service on a variety of UMPI committees continues to allow the BOV to have an active role in building relationships with UMPI faculty and staff as we work together for transformative change, all with a focus on student success and sustainability. UMPI Committee representation by Board of Visitor members includes Resource Allocation, Strategic Planning, and the University Senate.

Membership and Officers

Our board consisted of 4 women and 14 men, all of whom live and work in the Central Aroostook County area. Members are:

Dan Bagley	County Federal Credit Union
Ellen Bemis	Aroostook Mental Health Center
AJ Cloukey	MMG Insurance
Bill Flagg	Cary Medical Center
Nancy Fletcher	Retired- University Maine Presque Isle
Ben Greenlaw	SAD1, Presque Isle High School
Darlene Higgins	Retired-Cary Medical Center
Jason House	TD Bank
Chelsie Johnson	Hope & Justice Project
Carl Michaud	Central Aroostook Association
Jason Parent—Vice Chair	Aroostook County Action Program
Tim Poitras	Chester M. Kearney, CPA
Steve Richard—Chair	Central Aroostook Association
Tom Richard	Northern Maine Community College
Leigh Smith	ReMax Realty
Dave Spooner	Northern Maine Development Commission
Trey Stewart	Maine State Legislator, District #147
Scott Violette	Barresi Financial

For the 2020-2021 Academic Year, the officers were:

Steve Richard - Chair
Jason Parent - Vice Chair

No new members were elected to join the BOV this past year as no one was terming out or rolling off.

Meeting Schedule

The UMPI BOV generally meets 9 times annually, August to May, with the exception of December. These meetings are regularly scheduled for the last Tuesday of the month from 7:30 a.m. – 9:00 a.m. in the Alumni Room of the Campus Center; beginning in 2020 with the onset of the pandemic, all meetings were moved to using Zoom videoconferencing technologies. Additionally, members are provided an opportunity to attend monthly meetings via telephone conference call if they were unable to attend the meetings on Zoom videoconferencing. This year, we cancelled the March meeting as the Chancellor's visit was the following week.

Meetings and Agenda Items

September 29, 2020: 9 BOV Members and 5 UMPI Representatives in attendance

Agenda items included:

- President's Update (Chancellor Visit Update, NECHE/Unified Accreditation, BOT updates, enrollment)
- Review and Approval of the BOV Annual Report
- Budget and Enrollment
- Solar Array
- Great Colleges
- Presentation by UMPI Assistant Professor Tara Whiton on our new Health Administration bachelor's degree program
- John Lisnik Nursing Lab Dedication Event

Numerous updates were provided so the BOV members were better informed as we started our new academic year. Two items required approval of the members, including the prior BOV meeting minutes and the annual report. Otherwise, no motions or major action items were voted on during this meeting.

October 27, 2020: 11 BOV Members and 4 UMPI Representatives in attendance

Agenda items included:

- President's Update (Budget, Enrollment, Personnel, Campus Climate, COVID and Athletics)
- Master of Arts in Organizational Leadership presentation by Carolyn Dorsey
- John Lisnik Nursing Simulation Center Planning Discussion
- BOT/BOV Summit reminder
- CBO Transition

Updates and discussion occurred on all agenda items as well as next steps in moving forward with these activities and initiatives. Other than voting to approve the minutes from the September 2020 meeting, no other motions were presented, or votes were taken at this meeting.

December 1, 2020: 9 BOV Members and 4 UMPI Representatives in attendance

(NOTE: This meeting was held in lieu of the November meeting due to the Thanksgiving holiday weekend.)

Agenda items included:

- President's Report (Alfond Gift, MSSM location)
- BOT/BOV Summit Updates
- Introduction of Interim CBO Betsy Sawhill Espe
- Project Updates (Solar Panel, P3)
- Enrollment and Application Updates
- Guest Speaker: Dr. Md Rafiul Hasson, Associate Professor of Computer Science
- John Lisnik Nursing Lab Dedication: Event Wrap-Up
- President Rice's Annual Review

Updates and clarifications were provided on all agenda items to better inform the BOV in their work and as they meet with community members. Other than voting to approve the minutes from prior meeting in October, no motions were presented, or votes taken at this meeting.

January 26, 2021: 10 BOV Members and 4 UMPI administrators were in attendance

Agenda items included:

- President's Updates (Enrollment, YourPace, DEI, P3 Housing, Solar, Unified Accreditation)
- Budget Presentation
- Covid Testing Protocols presentation by Fred Thomas, Director of Safety & Security
- Spring Athletics: presentation by Dan Kane, Ex Dir of Athletics & Recreation

Numerous updates and clarifications were provided on all agenda items to better inform the BOV as they meet with external constituencies. Other than voting to approve the minutes from prior meeting in December 2020, no motions were presented, or votes taken at this meeting.

February 23, 2021: 8 BOV members and 3 UMPI administrators in attendance

Agenda items included:

- President's Report (Enrollment and YourPace, AARC report)
- Public Private Partnership (P3) for student housing
- Wieden Hall Improvements
- UMaine System Alford Gift

Updates and clarifications were provided on all agenda items to better inform the BOV in their work and as they meet with community members. Other than voting to approve the minutes from prior meeting in January, no motions were presented, or votes taken at this meeting.

March/April 2021

The **March 2021** meeting did not occur as Chancellor Malloy and his staff were on campus for a visit on **April 8, 2021**, so this served as a combined March/April 2021 Board meeting.

May 25, 2021: 6 BOV Members and 3 UMPI representatives were in attendance

Agenda items included:

- BOT/BOV Summit Retreat
- President's Report (Campus Space Reorganization, Enrollment and YourPace growth, Pandemic Impacts, CARES funding, Return to Work, Gentile Hall Opening)
- BOV Membership: Departures and New Members

Updates and clarifications were provided on all agenda items to better inform the BOV in their work and as they meet with community members. Other than voting to approve the minutes from prior meeting in February, no motions were presented, or votes taken at this meeting.

Submitted by:

Steve Richard, UMPI BOV Chair

September 28, 2021

**University of Southern Maine
Board of Visitors
2020-2021 Annual Report
9/16/2021**

Overview:

In 2020-2021, Luc Nya served as Chair of the University of Southern Maine's Board of Visitors (BOV), with Jane Eberle as the Vice-Chair. The BOV focused its attention on the following areas: supporting, collaborating and helping USM achieve its goals, especially in the areas of enrollment and retention; consultation on USM's 5 Year Plan; employment and career services; participation in system-wide joint BOT/BOV meetings; reaching out to Maine legislators in support of USM and the University of Maine System's legislative agenda; and providing testimonials on the importance of USM and UMS to Maine's economy and businesses, among other issues.

2020-2021 Membership

The USM Board of Visitors began 2019-2020 with twenty members (including the immediate past president). There was one vacancy during the year due to a resignation for work related reasons. There were nine men and eleven women. Thirteen members reside in the Portland or its surrounding southern Maine communities; five reside in Lewiston/Auburn/Lisbon; one residents in the mid-coast region, and one resides in other areas.

Members' professional backgrounds:

- Arts (3)
- Government/State/Economic Development (3)
- Real Estate (3)
- Financial (2)
- Technology and Manufacturing (2)
- Architecture (1)
- Consultant (1)
- Education/Youth Services (1)
- Healthcare/Medical (1)
- Law (1)
- Nonprofit Management (1)
- Retired (1)

Officers

Chair: Luc Nya

Vice-Chair: Jane Eberle

Schedule

The USM Board of Visitors met six times in 2020-2021. All six meetings were held remotely over Zoom. The Annual meeting is scheduled in June each year. Board of Visitors member's terms had been extended to include the first meeting of the 2020-2021 BOV calendar due to COVID-19.

Meetings and Agenda Items:

Friday, August 28, 2020

Chair Nya welcomed everyone to the first BOV meeting of the 2020-2021 academic year and allowed new members to introduce themselves. Chair Nya noted Laongadao "Tak" Suppasettawat has informed him of her resignation due to a work related conflict. President Cummings provided a brief update on USM's fall reentry plans as students had been welcomed back in the past 72 hours and were still quarantining. The student experience was discussed including how meals are served and activities available while quarantining. A brief budget and enrollment update confirmed optimism with spring retention numbers following past trends and strong Graduate and out-of-state enrollment. Discussion surrounded the role the pandemic was playing on enrollment. President Cummings transitioned and introduced the draft of USM's Five year Plan, outlining 5 key priorities for discussion and feedback. BOV members provided helpful and necessary contributions that the Cabinet will take under advisement as they work to refine the plan throughout the year. Vice President of Human Resources Natalie Jones announced Dr. Idella Glenn will be joining USM as the first Associate Vice President for Equity, Inclusion, and Social Justice. In closing the Foundation previewed the Great University Campaign. 15/20 Members attended.

Friday, October 30, 2020

The October BOV meeting opened with Chair Nya discussing the BOV's role on the USM Foundation Board, updates from the Foundation structurally, and informing members that the Foundation would like to meet with each member to consider supporting the Great University Campaign. An update from the President followed, focusing on items relating to Enrollment, Finances, and USM/UMS COVID-19 testing schedule. Focus then shifted to USM's work relating to Race, Equity, and Inclusion. Associate Vice President for Equity, Inclusion, and Community Impact, Idella Glenn, was welcomed and introduced to the BOV where she apprised members of her background, mission, and goals for work. Dr. Glenn introduced the co-chairs of USM's Inclusion, Diversity, Equity Council (IDEC) and IDEC Fellows who briefed the Board. Will Johnson, Director of Intercultural Student Engagement, and Rebecca Nisetich, Director of Honors Program, also informed the board on additional work being done at USM. Questions and in-depth discussion progressed, making sure student voices are heard and promoted while doing REI work. The October meeting concluded with an update from the USM Foundation overviewing the newly launched Great University Campaign. 11/20 Members attended.

Friday, December 11, 2020

President Cummings began the December BOV meeting by updating members on the process USM is undertaking to keep the campus and community safe during the pandemic, finances, enrollment, LAC, and the Career and Student Success Center & Residence Hall construction project. Members discussed Finances with a shortfall being noted in Auxiliary revenue, asking for an update on the Roux Institute, and USM's role in the Lewiston-Auburn community. Chair Nya then shifted the conversation to discuss how members envision the Board being run based on an article shared prior to the meeting, *Shaping University Boards for the 21st Century*. Discussion included deepening connections with Faculty, Students, and Staff and how administrative action that can help inform the Board. 14/20 Members attended.

Monday, February 8, 2021

The February meeting, the Board was joined by Chancellor Malloy who updated members on the System's testing efforts, Unified Accreditation, and the recent gift from the Alford Foundation. The Board would like to invite the Chancellor back to continue discussions. USM's Foundation provided an update on their campaign, with the Chair of the Foundation's Board, Dan Crewe providing a moving charge on the importance of the University and campaign. President Cummings followed with an update on the Roux Institute, development project, finances, enrollment, and testing. Vice President for Enrollment Management & Marketing, Jared Cash, and former Vice President for Enrollment, Nancy Griffin, closed the meeting with an in-depth presentation of USM's five year enrollment plan. They focused on the impacts of COVID in admissions, what the current and future landscape of enrollment looks like locally and nationally, and action plans. 10/20 Members attended.

Friday, April 2, 2021

April 2nd meeting of the BOV began with President Cummings update on the Woodbury construction project, budget, enrollment, and the University's Fall Return and vaccination effort. Representatives from Marketing and Public Affairs presented and discussed the alignment of external marketing and reputational branding with USM's brand and promise. Discussion ranged from shifting to new media and what "winning" may now look like, data metrics to track progress, and external partnerships to strengthen performance. In an effort to get BOV members more involved with the University and deepen their understanding of things happening, presentations were held by the Student Government Association and Academic and Student Affairs leaders to discuss groups, organizations, boards and mentoring opportunities available to members. Many members volunteered as mentors and committed to discussing future roles. 13/20 Members attended.

Friday, June 4, 2020

The annual BOV meeting in June began with a welcome from Chair Nya and a discussion surrounding the BOV's bylaws. Chair Nya and President Cummings welcomed interested members to join the Executive Team in discussion of further BOV related items. Rebecca

Conrad's membership was renewed unanimously. Luc Nya was extended unanimously as Chair for another year. Current Vice-Chair, Jane Eberle, expressed to Chair Nya that she would not seek an extension and Rebecca Conrad was nominated and unanimously approved as Vice-Chair for 2021-2022. Potential Memberships were discussed with members noting they would like to review the process and possibilities earlier, while also setting up an ad-hoc nomination committee. Two proposed members, Muhidin Libah and Annie King, were both nominated and approved unanimously. Proposed dates were approved with no objections. President Cummings concluded the year giving an update on record breaking enrollment numbers, diversity and academic standing in the incoming class. President Cummings also noted the impressive Commencement celebration, USM's finalized Five-Year Plan, Finances, DEI Initiatives, results from the "Great Colleges to Work For" survey, and the ongoing construction projects. The USM Foundation thanked everyone for their efforts in support of the Great University Campaign, highlighting Roxane Cole's matching gift on USM's Day of Giving and previewed a large June announcement.

President Cummings thanks all members for their service for the past year and expressed his gratitude for their guidance. In his closing remarks Chair Nya highly recommended BOV Members attend the BOT/BOV summit. 10/20 Members attended.

Submitted by Luc Nya, Chair USM Board of Visitors
Date 9/16/2021