

GEA REPORT CONTENTS

(3 MRSA §956)

A. Enabling / Authorizing law

B. Programs Administered including:

- (1) Established priorities, and goals and objectives in meeting each priority;
- (2) Performance measures for goals and objectives; and
- (3) Assessment of extent agency met the goals and objectives, reasons for not meeting any and corrective measures

C. Organizational Structure, including position count, job classification, organizational flow chart indicating lines of responsibility;

E. Financial Summary including sources, amounts allocated or appropriated and expended over the past 10 years;

G. Eliminate Redundancy- areas of coordination w/other state and federal agencies; other areas where agency could coordinate eliminate redundant requirements;

H. Constituencies Served - noting any changes or projected changes;

I. Alternative Delivery Systems - including privatization, in meeting its goals and objectives;

J. Emerging Issues

K. Additional Information requested by committee

L. Comparison of federal and state laws/regulation to agency rules

M. Use of Personal Information

N. Reports List required to be filed including:

- (1) Statutory authority for each;
- (2) Filing Date;
- (3) Filing frequency;
- (4) Number of annual filings received and anticipated (last 2 years / next 2 years); and
- (5) Reduce Filing requirements - actions taken or contemplated

P. Single-page list of organizational units and programs

Q. Identification of Needed Statutory Amendments - enabling or authorizing statutes that require review to align with federal law, other state law or court decisions (SCOTUS / SJC)

SCOPE OF COMMITTEE REVIEW

(3 MRSA §957)

permissive, not mandatory

- 1. Statutory Authority** – is the agency operating in accordance with its statutory authority
- 2. Goals and objectives** - to what degree has the agency met its goals and objectives
- 3. Statutory / administrative mandates** – has the agency been successful in meeting its statutory and administrative mandates;
- 4. Filing requirements** – to what extent has the agency increased/reduced filing requirements and paperwork duplication burdens on the public.

May recommend independent agency be terminated (959§, sub-§1)