

131st MAINE LEGISLATURE
LEGISLATOR REQUEST FOR SESSION ALLOWANCES

**Submit to the Office of the Executive Director in Room 103
by 12 noon on Friday of each week.**

Print Name _____

Week Beginning Sunday _____

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

1. Check any days you used **overnight lodging**:

2. **LEGISLATIVE SESSION:** Check any days on which you attended sessions of the House or Senate.

3. **OTHER LEGISLATIVE BUSINESS:** Check any days on which you **traveled to Augusta, or other approved meeting location**, to attend a Committee or other authorized meeting.

Please identify the Committee or meeting:
(Required when **Other Legislative Business** checkbox is selected.

Tolls Claimed: \$ _____

Complete only if you have taken a route that is different from the one you submitted on your Legislator Information Form.

I certify that this information is accurate for the purpose of calculating the amounts due to me pursuant to 3 MRSA § 2, as amended.

SIGNATURE _____

Date Submitted _____

ALLOWANCES

Summary of Maximum Allowances Authorized by Law

* Meals and housing \$70/day

OR

Mileage in lieu of housing \$0.45/mile for first round trip each week, up to \$38/day for additional days

Tolls Actual

* Meals \$32/day

- * Mileage and toll reimbursements are based on information each legislator provided to the Office of the Executive Director at the beginning of the 130th legislative session.
- * Meal allowances will be adjusted for meals that are provided: (\$4 breakfast, \$8 lunch, \$20 dinner)
- * The meal allowance is also adjusted if overnight accommodations are necessary on the day preceding a session of the House and Senate, committee or other authorized meeting, as well as on the final day of attendance for the week.

If you have any questions please contact:

Casey Bullock
Legislative Staff Accountant
Executive Director's Office, Room 103
Telephone: 287-1615

or Dawna Lopatosky
Legislative Finance Director
Executive Director's Office, Room 103
Telephone: 287-1615